

Anaconda-Deer Lodge County
Application for Business License

Courthouse - 800 South Main
Anaconda, MT 59711

Date of Application _____ Date to Process (Administration) _____

Part I.

Name of Business _____

Business Address _____

Name of Owner/Manager _____

Owner/Manager Address _____

Mailing Address: _____

Business Phone: _____ Home Phone: _____ Cell Phone: _____

Social Security No./Federal Identification No. _____

Birth Date (may be required for background checks) _____

If this is a contracting business, provide State Registration No. _____

Part II.

If this is a branch office or representative of a firm located somewhere other than within Anaconda-Deer Lodge County, please complete: or N/A

Firm Name _____

Home Office _____

Phone No. (____) _____

Part III.

Is the business location: permanent temporary

If temporary, please explain: _____

Part IV.

Description of Business: Please indicate supplies, material, equipment, vehicles, etc. used.

Part V.

Home Occupation: Yes No

If this business is being conducted within a home, or the business is located in a residential district as defined in the Anaconda-Deer Lodge County Development Permit System, an Application for a Home Occupation form (**Attachment "A"**) **must also be completed**. This application is made subject to all the terms and conditions of Ordinance No. 120 of Anaconda-Deer Lodge County, which are hereby agreed to. This license is not transferable.

Do you plan on renewing your license each year in January? Yes No

Signature of Applicant X _____

This side for County Use Only:

Has the applicant met all other requirements; i.e., zoning, etc. Yes No

Planning Director Date

Fire Chief Code Compliance: Yes No Date

Building Inspector Building Approved: Yes No Date

Sanitarian (if food, beverage, or lodging related business) Date

Comments: _____

Approved By: _____ Date: _____

Chief Executive, Anaconda-Deer Lodge County

Fee Schedule

PSC Regulated Utilities	\$500.00
Heavy Construction/Industry	\$200.00
Finance	\$200.00
Supermarkets & Convenience Stores	\$100.00
All Other Businesses	\$ 50.00

*** Fee is 1/2 if after July 1 ***

ANACONDA-DEER LODGE COUNTY BUSINESS LICENSE INFORMATION

- In order for a business to operate – a business license must be issued from Anaconda-Deer Lodge County.
- Each business license application may have up to a two week waiting period.
- No business shall operate prior to having a business license in hand.
- In order to receive a business license – all required inspections, when necessary, must be conducted and each inspector must deem the business in compliance with all applicable codes etc.
- A sign application must be submitted with any proposed signage (existing or newly constructed) in regards to the new business.
- A change of ownership does constitute the need for a new business license.
- If the proposed business is not ready for inspection at the time of application submittal, it is the owner's responsibility to contact Anaconda-Deer Lodge County when an inspection is needed.
- Once a business is no longer operating, the business license must be deactivated in order to avoid late fees and penalties. Please call the Treasurer's Office to deactivate a business license at 563-4050.

I hereby have read and understand all information presented above: If receiving application via mail, it is understood that you have read and understand all statement above and have contacted the Anaconda-Deer Lodge Planning Department with any questions or concerns at (406) 563-4010.

Signature: _____ Date: _____