

**Board of Health Meeting  
Thursday July 25, 2019 5:00 pm  
Anaconda Local Development Corp  
3rd Floor Conference room**

1. Schedule of BOH meetings for the rest of 2019; August 22nd, Sept 26th, Oct 24th, Nov 28th and Dec 26th.
  
2. Call to order
  
3. Board of Health business \*requires quorum
  - a. \*Approval of minutes from June 27th meeting
  - b. \*Appoint board secretary
  - c. Discuss terms of Health Officer appointment
  
4. Public health office report/update

WIC is going well. We have been able to take care of our clients, but finding it difficult to squeeze any new moms and babies. Debbie is starting to work through part of the lunch hour trying to accommodate these new clients. We remain Tier I, have monitoring audit scheduled in October. We have had a trial audit which we sent some charts to the state We are still waiting for results of this transaction, but they say things look good.

IMZ - we are starting to schedule flu shot clinics. We have been told by the drug reps that our flu vaccine will be lagging 2 weeks this year so we are having change a few clinics we have scheduled for the first week of October. Deb C and Deb R are keeping up on the education and monthly reconciliation to keep us compliant for VFC

Family Planning, we have a provider here for 1.5 days per month. We are keeping her busy when she is in the clinic. We have scheduled training in August to have electronic records up and running to keep compliant with the state regulations

PREP, Deb has not been able to teach PREP for 3 months. Too much to do and not enough time. This is a grant that has suffered from lack of staffing.

PHEP, Deb R has submitted all the deliverables for quarter 4. There are a few things that I was unable to complete because lack of time and staffing. Discussed with CEO importance of emergency preparedness county wide, not just Public Health wide.

PAT, we continue to work on new referrals and increased visits. Deb R has been working with Robyn on getting reporting completed. The APR report is due in August but we are waiting for information from the state to begin.

MCH, we need to get at least 1 staff trained in car seats ASAP (lack of staff). We have set a goal to get someone trained and start installing car seats. We have submitted our work plan and Deb R will start working on the FICMMR data entry. The cases were reviewed several months ago, data just needs to be entered.

We have been busy getting grants submitted along with other work plans we did not know existed. Overall the staff has pulled together and made things happen in a GREAT way. We are also working on renewing our grants through commission work sessions. The state has been good to work with me in getting things submitted and help with missing information.

5. Sanitarian report - not submitted in time to include in this agenda

6. Misc.