



Anaconda-Deer Lodge County Airport – Bowman Field

Airport Advisory Board

January 29th, 2020

Meeting called by Jim Jonas, Chairperson

Type of meeting Monthly Meeting

Minutes taken by Carlye Hansen

Members Present: Jim Jonas, Chairperson; Al Messer, Vice-Chair; Tim Casey; Randy Johnson; John Lombardi

Members Absent: Eric Cartwright

Staff: Greg Bahr, Airport Manager; Carlye Hansen, Planning Department Secretary; Terry Vermeire, Commission Representative

Others Present: Sarah Jones, Deluxe Engineering; Jim Greil, DOWL (via telephone)

AGENDA TOPICS

Call to order

The meeting was called to order at 7:03, by Jim Jonas, Chairperson.

Approval of Minutes

A. November 27th, 2019

Motion was made by Jim Jonas to approve the minutes from November 27th, 2019, with corrections as noted by himself; seconded by Al Messer. Motion passes 5-0.

Election of Chair and Vice-Chair for 2020

Motion was made by Tim Casey to appoint Jim Jonas as Chairperson of the Airport Board for the year 2020; seconded by John Lombardi. Motion passes 5-0.

Motion was made by John Lombardi to appoint Al Messer as Vice-Chairperson of the Airport Board for the year 2020; seconded by Tim Casey. Motion passes 5-0.



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Manager's Report – Greg Bahr, Airport Manager

1. Usage

The usage at the airport has been very, very slow with only a few air ambulances, an occasional jet, and some general aviation. This is mainly attributed to the time of year.

2. Maintenance

The biggest issue right now are issues with the beacon. There have been connector issues as well as light bulbs burning out more regularly. The bulbs are currently running roughly \$25.00 per bulb. Greg had to order these and he ordered several spares, so the beacon was down roughly a week and half. It was asked how this is handled when the beacon is down and Greg stated that they just have to put a notam on the system to advise pilots/aviation of the outage.

The plow has not been used yet this year, but it does have sand is ready to go.

3. Board Member

As of right now, there has not been anyone who has come forward with interest in the Airport Board. Greg had talked to Dr. McMahon from the hospital and he had seemed interested and can be put on the board since he does have mail delivered here in the County. He was going to check his various schedules and stated that he would get back to Greg, however, Greg has not heard back from him up to this point.

4. Loan Repayment from Lewistown

At this time, there has been a misunderstanding in regards to the \$79,420.00 that Lewistown is owing back the airport. Jim Greil, from DOWL, noted this and brought this to Lewistown's attention. They will be getting all of the money back to us this year and they have signed contracts in regards to this drawn up at this time.

New Business

1. Review of MDT Aeronautics Board Meeting

Jim Greil, from DOWL, and Greg Bahr, Airport Manager, both attended this meeting in Helena on January 16th, 2020. Greg and Jim, who was present at the meeting via telephone, discussed the meeting and the grant award process.



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2. Grant Acceptance from Montana Aeronautics

This year, we asked for \$7000.00 for repair of the beacon, and this was granted in full. We asked for \$15,000.00 for the Apron Reconstruction Design and this was granted at only \$7,500.00. We asked for \$135,000.00 for the Apron Reconstruction Project and were granted this in full also. Please see MDT LOANS AND GRANTS on the attached Consultant Report by DOWL/Deluxe Engineering.

- Beacon Project - \$7500.00 granted in full
In regards to the beacon project, it has been noted that the replacement of the actual tower may need to go through SHPO (State Historic Preservation Office) but this would possibly need more time than what we can give, so at this time the beacon light is the only thing that will be repaired at this time. There will need to be an obstruction light on the beacon (red light), as well as light protection on the beacon against lightning. There will also need to be an electrical subcontractor on board in order for this to meet FAA standards. Please see BEACON REPLACEMENT on the attached Consultant Report by DOWL/Deluxe Engineering. There has also been a retractable lanyard purchased for safety in getting up and down to change the lights on the beacon. This is 50 ft. It was \$750.00 and Jim Greil is looking at this getting this paid by the FAA. Tim Casey asked how Greg is getting supplies up to the beacon and explained that he has a lineman's rope and bucket set up for this .
- Apron Design - \$7500.00 granted out of \$15,000.00
- Apron Construction - \$135,000.00 granted in full

Motion was made by Jim Jonas to accept all three of the grants given to the Bowman Field Airport by the MDT Aeronautics Board; seconded by John Lombardi. Motion passes 5-0.

3. Budget Change

When the budget comes up again for the 2020-2021 fiscal year, Greg will ask that \$5000.00 that had been allotted for the beacon to be moved to the 2020-2021 budget to offset the apron design costs of \$7500.00 that was not granted to us at this year's Montana Aeronautics Grant Approval Meeting.



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Motion was made by Jim Jonas to accept the budget change proposed of \$5000.00 being moved to the 2020-2021 to offset the apron design costs; seconded Tim Casey. Motion passes 5-0.

4. Loan to Choteau

Greg noted that we are sitting really well at this time financially and we will be able to help the airport in Choteau with a loan of \$80,000. Please see NPE (NON-PRIMARY ENTITLEMENT) LOAN TO CHOTEAU on the attached Consultant Report by DOWL/Deluxe Engineering.

Motion was made by Jim Jonas to permit the \$80,000.00 to Choteau Airport Per agreement with Anaconda; seconded by Tim Casey. Motion passes 5-0.

5. Hangar Leases

Carlye Hansen stated that at this time all of the hangar leases have been paid for the 2019-2020, however, there has never been a lease agreement signed by the family of the late Jim Novak. At this time, it was decided that Greg will contact Ben Krakowka, County Attorney, and see if he will write a letter stating that the county will not accept any more payments from the estate without signature of the lease agreement and hopefully with this communication, Ben and Greg will be able to get more of a feel on what their plans are for the hangar since Mr. Novak passed away.

Miscellaneous

1. Fuel Farm

Sarah Jones noted that she has heard absolutely nothing moving forward on the fuel farm at this time.

2. Airport Improvement Plan

3. Sarah will get copies of the Airport Improvement Plan sent out to the Board members in the next few days.

Next Meeting Date

Wednesday, February 26th, 2020.



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Adjournment

Motion was made to adjourn by Jim Jonas; seconded by Al Messer. Motion passes 5-0.

Respectfully Submitted,

Carlye Hansen

Carlye Hansen, Planning Department Secretary

DRAFT

Anaconda Apron Reconstruction Project

Total Estimated Project Cost **\$1,350,000** **(MDT grants awarded - \$135,000)**

Status

MDT awarded Anaconda FULL 10% local match grant (\$135,000) from MDT. This project will also utilize \$1 million in FAA state apportionment funding, already programmed by FAA. Design for project is our 2020 project (above). Anaconda NPEs sufficient for project.

Deadlines

Enviro Cat Ex already approved – January 2020

Airspace into OEAAA

Draft Scope, fees, contract to Greg for commission review and approval.

FAA approval bid package / bids advertised / opened

FAA grant submission

NPE LOAN TO CHOTEAU

As discussed, the Anaconda Airport is carrying a large amount of NPEs that are in risk of expiring due to FAA rules. FAA NPEs can be held for three years, but must be spent the fourth year, or they will expire. Choteau Airport will enter into an agreement with Anaconda to borrow NPEs and return them when a time is better suited to use them.

As reported before... The Anaconda Airport previously loaned \$79,420 of their earmarked NPEs to the Lewistown Airport. The Lewistown Airport was unable to repay these earmarks as originally scheduled due to some mismanagement of their NPEs, and will now repay Anaconda in 2023 (\$50,000) and 2024 (29,420).

MDT LOANS AND GRANTS

Jim Greil and Greg Bahr attended the recent MDT loan and grants hearing and presented a request to the aeronautics board for 3 grants. MDT approved 2 grants in full, and ½ of the other grant request. This was a significant grant offer for the airport. In addition, Anaconda will also be offered a loan for the remaining \$7,500 of the local match costs for the apron design. These loans are given at ½ prime rate, 10 year fixed principle, and can be paid off at any time. The rate this year is just over 2%. These are a good deal if interested. The grant monies are basically drawdown grants, and the money can not be used for any other purpose or project. Ie... we can't "move" \$2,000 from beacon replacement grant allotment to the design costs to cover shortfall.