

WISE RIVER FIRE DISTRICT #5

Date: 15-Jan-2020

Trustees:

Marv Johnson, Chair

Liz Jones

Lu Kirkpatrick, Treasurer

Cindy Sorich, Secretary

Members/Public

Donny Stodden, Fire Chief

Jim Gross, A-EMT

Raymond Schonsberg, Jr.



TOPIC	DISCUSSION/ACTION
Opening of Meeting	6:59 PM
Public Comment	Raymond Schonsberg Jr., Wise River School Board Trustee, requested use of the Wise River Fire Hall for WR School events. The WRFD#5 Trustees have an established practice to encourage and support responsible use of the Fire Hall for community events. He and/or the WR teachers will contact any one of the Trustees to reserve the Fire Hall as needed. Cindy will provide the Trustee's contact information to Raymond. The Trustees will post a list of responsibilities for anyone using the Fire Hall. A reminder that no one under the age of 18 is allowed in the 'garage area' of the WR Fire Hall without the direct supervision of a responsible adult. Our 911 ready equipment (fire and ambulance) is our highest priority.
Approval of Minutes	<i>The November 21st, 2019, minutes were approved by a vote of 4-0;</i> signed by the Chair. Cindy will forward the approved minutes to the Clerk & Records/designees of Anaconda-Deer Lodge, Beaverhead, Butte-Silver Bow with a cc to Tom Wagenknecht, Fire Warden, Beaverhead County.
Approval of Warrants and Financial Report	1.) <i>The following warrants were approved by a vote of 4-0 :</i> #1076, Montana Energy Alliance, \$459.20, propane, #1077: Vigilante Electric, \$65.62, #1078, Cindy Sorich, \$61.15, reimbursement for printing & postage of donor campaign 'thank-you' notes (detailed receipts provided), #1079, Marv Johnson, \$10.62, reimbursement for copies of Nomination/Oath of Candidacy materials for all Trustees (detailed receipts provided), #1080, Dale Ventres, \$81.50, mechanical pump repairs, #1081, Vigilante Electric, \$65.46, #1082, Highland Mountain Rain Gutter, \$1,200, materials & installation for the WR Fire Hall. 2.) Financial Reports: Both Lu and Sunny continue to receive the monthly financial reports electronically. Current estimated balance is \$30,000.

Reports of Trustees and Staff	
2020 WRFD#5 Meeting Dates	<i>The following 2020 meeting dates were approved by a vote of 4-0.</i> Although we strive to consistently meet on the third Thursday of the month, this date is not guaranteed. For the rest of 2020 the meeting dates are February 17th (MONDAY), March 19, April 16, May 21, June 18, July 16, September 17, October 15 and November 19). There will be no meeting scheduled in August and December.
Nomination/Oath of Candidacy	Marv mailed all Trustees relevant information on this topic. Marv & Liz are up for re-election; they intend to complete their individual 'Declaration for Nomination and Oath of Candidacy' forms per the instructions. This must be done by 5 PM on February 10, 2020.
Special Purpose District Election: Resolution/Ordinance	Marv mailed all Trustees relevant information on this topic. <i>The WRFD#5 Trustees approved Resolution #1-2020 by a vote of 4-0;</i> thereby calling for an election by mail for two (2) positions. This resolution must be filed by 5 PM, February 10th, 2020. Marv Johnson, Chairman, signed the 'Resolution Calling for Election' form; Liz will process this form with Beaverhead County as soon as possible. The Beaverhead County Election Administrator is Stacey Reynolds. Anyone interested in filing for office can submit the Declaration of Nomination and Oath of Candidacy form to the elections office by 5 PM on February 10, 2020.
Thank-You Notes [Informational/Action]	Three thank-you notes were completed. (Kelli Goody/Fremont Group Foundation/Hazlehurst Family Giving Fund [ambulance donor campaign donation], the Harbaugh Foundation [ambulance power cot donation] and Vigilante Electric [Wise River pager/radio project donation]. Each of these three donors have made significant contributions to our fire and ambulance services.
1991 6x6 Repairs (Sleeve Cap/Adapter)	Marv will order three (3) tail pipe adapters. Two will be paid for via the 2019 Beaverhead Foundation grant administered by the WRVFC. Marv will coordinate this with Yvonne Jones, Secretary-Treasurer, WRVFC. <i>The Trustees approved a motion to purchase a third tail pipe adapter (estimated at \$36.99 + freight/S&H).</i>
Used Floating Pumps (2)/Misc. Equipment	Marv has mailed the \$150 check to Chris DeMelo (\$75/pump). Chris is willing to include several other used items to be shipped in the same pallet for a nominal charge. These items include 6 pants turnouts, 1 jacket, and a Jaws of Life which is a newer and stronger model than our current tool. Marv will obtain shipping and handling freight costs. <i>The Trustees have approved a budget up to \$600 for these items.</i> To save on costs, we will freight these items to Butte rather than trying to arrange delivery to Wise River. Lu has offered to pick these items up in Butte on their flat bed truck when they are available. Thank-you, Lu and Lee!

<p>Fire Chief Report: Don Stodden [Informational]</p>	<p>1.) Fire training was held last Sunday, January 12th; conducted by Dave Mason. Next month's training date is TBD. 2.) Lu will mail the check to Highland Mountain Rain Gutters for materials and installation of the rain gutters on the Fire Hall. They applied one row of 'snow breaks/stops'. Estimate for these are \$2/foot. 3.) In the spring/summer of 2020 Jim Gross will lead a 'dry well' project for the Fire Hall if needed. 4.) There has been two 911 fire calls since our last meeting. One involved a large shop fire. The second was a vehicle fire. Both were successfully contained by our fire department. 5.) Jim Gross reminds Don that training associated with the Wild Lands Truck must be provided in accordance with the DNRC recommendations. 6.) At this time we do not need to order additional foam (Class A or Class B); we have sufficient supply on hand. Our thanks to Jim who coordinated the recent restocking of this item.</p>
<p>Ambulance Service Manager Report: Cindy Sorich [Informational/Action]</p>	<p>1.) Pager/radio Update: Sheriff Craft continues to lead this endeavor successfully. Per the Beaverhead County request for financial support of this project from Wise River, and with the approving vote in November by the WRFD#5 Trustees, Cindy has notified Sheriff Craft (December 18th email) that we (WRFD#5 & WRVFC) will contribute \$2,500 to this project <i>with the condition that the work is completed by July 31st, 2020</i>. It is noted that Vigilante Electric has recently donated \$2,500 toward this project! We have thanked them for their generosity. 2.) Because of two major donations, we have purchased a gently used Stryker power cot for the ambulance. Our 1994 manual cot was in great need of replacement. This purchase improves the safety of our patients and our volunteers. The ambulance crew has been educated and is using the cot. We also received additional batteries and chargers with this purchase. Our thanks to the generous donors and to Jim Gross who went to Kalispell to pick up the cot. Cindy shared a photo of the power cot with all in attendance.</p>
<p>Ambulance Service Manager Report: Cindy Sorich [Informational/Action] CONTINUED</p>	<p>3.) Two 2019 Medicare claims are being processed. Cindy continues to monitor progress. 4.) The volunteer WRA was on divert status from December 20 to January 4, 2020, due to staffing issues. 5.) We plan to offer a drivers training course in the first quarter of 2020. Instructors for the driving education are Cindy, Marv and Jim Gross.</p>
<p>Business Items</p>	
<p>Fire/Ambulance Donor Campaign</p>	<p>Cindy met with Yvonne Jones to review the donor campaign results to date. At the November meeting, we reported a total of \$6,700. Through January 14th, 2020, the new total is \$8,890. Cindy has sent out 'thank-you' notes to all donors. We are most GRATEFUL for the wonderful community support!</p>

Updated 911 Location Information	Liz Jones has obtained an up-to-date listing of all residents in our 911 service area. This information includes their actual physical/911 address. Final copies will be provided to Liz, WRVFC (Yvonne Jones), and the ambulance office as an available reference for all 911 crews. In addition, Cindy has reduced the size of the report to 8 1/2" x 11" for placement in the emergency vehicles (fire & ambulance). This information will be placed securely and should not leave the office or vehicles for any other use. 911 crews (fire & ambulance) will be instructed appropriately. Cindy will also convert specific information into mailing labels as time allows.
1991 6x6 Air Valve	Marv and Jim Gross will assess to see if replacement or repair will be the solution. This work will be completed in the spring or summer of 2020 in warmer weather.
SOP/SOG/Volunteer Handbook (conduct based) Development [Pending]	Kate Dinwiddie will assist the WRFD#5 Trustees with SOP/SOG/Volunteer Handbook (conduct based). The WRVFC is working to complete their current Bylaws project with Kate.
Service Contract WRFD#5 & WRVFC/Next Steps [Pending]	Kate Dinwiddie will assist the WRFD#5 Trustees with SOP/SOG/Volunteer Handbook (conduct based).
Announcements	
Next Meeting	Our next scheduled meeting will be Monday, February 17th, 2020, at 7 PM at the WR Fire Hall. PLEASE NOTE THIS DATE IS NOT THE THIRD THURSDAY OF THE MONTH.
Adjournment	Motion to adjourn carried at 8:00 PM