

WISE RIVER FIRE DISTRICT #5

Date: 18-Jan-2021

Trustees:

Marv Johnson, Chair

Liz Jones

Lu Kirkpatrick, Treasurer

Sunny Ralston, Vice-Chair

Cindy Sorich, Secretary

Members/Public

Don Stodden, Fire Chief

****Social Distancing was observed****

TOPIC	DISCUSSION/ACTION
Opening of Meeting	7:00 PM
Public Comment	None noted.
Approval of Minutes	<i>The November 19th, 2020, minutes were approved by a vote of 5-0; signed by the Chair. Cindy will forward the approved minutes to the Clerk & Recorder(s) or designees of Anaconda-Deer Lodge, Beaverhead, Butte-Silver Bow with a cc's to Tom Wagenknecht, Fire Warden, Beaverhead County & Beaverhead Sheriff Paul Craft.</i>
Approval of Warrants and Financial Report	1.) <i>By a vote of 5-0, the following expenses were reviewed and approved: #1121, VFIS (insurance premium) \$77.00; #1122, Vigilante Electric \$73.64; #1123 MT Energy Alliance (propane) \$474.20; #1124 Dunne Communications (pager/radio devices) \$1,000; #1125 Vigilante Electric, \$53.00; #1126 Cindy Sorich (reimbursement for printing of current MT State EMS Protocols for the ambulance), \$12.52. Detailed receipts were provided for all expenses. 2.)</i> Financial Reports: Both Lu and Sunny continue to receive the monthly financial reports electronically. During Q1 2021, Lu will provide a budgetary update.
Reports of Trustees and Staff	
Thank-You Notes [Informational/Action]	A formal thank-you letter to the Beaverhead Foundation was signed by all members. Liz will deliver the letter during their next scheduled meeting.
Nomination/Oath of Candidacy	Marv emailed all Trustees the December 8, 2020 communication from the Beaverhead County Election Administrator. Cindy & Lu are up for re-election; they intend to complete their individual 'Declaration for Nomination and Oath of Candidacy' forms per the instructions. This must be done by 5 PM on February 8, 2021.
Special Purpose District Election: Resolution/Ordinance	<i>The WRFD#5 Trustees approved Resolution #1-2021 by a vote of 5-0; thereby calling for an election by mail for two (2) positions. This resolution must be filed by 5 PM, February 8th, 2021. Marv Johnson, Chairman, signed the 'Resolution Calling for Election' form. Cindy will email the form to Stacey Reynolds, Beaverhead County Election Administrator. Anyone interested in filing for office can submit the Declaration of Nomination and Oath of Candidacy form to the elections office by 5 PM on February 8, 2021.</i>
Fire Extinguishers	No update provided.
VFIS of Montana	Premium paid.

Beaverhead Grant Foundation	Marv & Cindy completed the grant application. We were awarded \$6,000 toward the repair/replacement of the 1991 6x6 water pump. Marv agreed to be responsible for the ongoing leadership/management of this major repair. Additional funding may be required of the WRFD#5. Estimated start of work is spring/summer of 2021.
Town Pump Grant	The Town Pump Foundation has announced their 2021 grant application process. Sunny will review to see if we can apply for additional repair/replacement dollars for the water pump repair.
Gas Tank Repair	The filter on the gas tank appears to be leaking. Liz (or Yvonne) will contact Brown Thompson Oil to assist.
DNRC Tool Kit	Marv has completed the request for one of the tool kits.
Fire Chief Report: Don Stodden [Informational]	1.) A recent 911 call occurred due to a miscommunication. A permitted burn for a logging company (Anaconda Deer Lodge) was not communicated to Beaverhead 911. 2.) Don is working with S. Paige for a free Traffic Management class. Date/time TBD. 3.) Marv sent the firefighters an email for an upcoming virtual training session. 3.) Cindy will attend an upcoming fire training session to update firefighters on several items.
Ambulance Service Manager Report: Cindy Sorich [Informational/Action]	1.) Coronavirus/COVID-19 Pandemic: Cindy remains in contact with our Medical Director, State of MT EMS, Beaverhead Sheriff Paul Craft, CDC via website, etc. We are working within the framework of the Beaverhead County protocol. Cindy provides a PPE inventory to Beaverhead County as requested. 2.) Pager/Radio Project: We are in the final steps of completion for this project. There is a Beaverhead 911 Board meeting scheduled on Tuesday, Jan. 19th. Upon project completion, we will switch out the new devices (pager/radio). A complete inventory will be completed. <i>By a vote of 5-0, a project extension was approved through June 30, 2021.</i> 3.) The EMS crew (first responders) have been offered coronavirus vaccines through St. James Healthcare. 4.) Cindy has provided Tom Wagenknecht a list of our fire department members (first responders) to forward to the Beaverhead Public Health office for vaccine consideration.
Ambulance Service Manager Report: Cindy Sorich [Informational/Action] CONTINUED	3.) Billing: No updates provided. 4.) Staffing: DIVERT status will be employed as needed.
Announcements	
SOP/SOG/Volunteer Handbook (conduct based) Development [Pending]	Kate Dinwiddie will assist the WRFD#5 Trustees with SOP/SOG/Volunteer Handbook (conduct based). The WRVFC is working to complete their current Bylaws project with Kate.
Service Contract WRFD#5 & WRVFC/Next Steps [Pending]	Kate Dinwiddie will assist the WRFD#5 Trustees with SOP/SOG/Volunteer Handbook (conduct based).
Announcements	
Next Meeting	Our next meeting is scheduled for Thursday, February 18th, 2021, at 7 PM at the WR Fire Hall.
Adjournment	Motion to adjourn carried at 7:45 PM