ANACONDA-DEER LODGE COUNTY
COMMISSION WORK SESSION MEETING
6:00 P.M. TUESDAY, FEBRUARY 22, 2022
COURTHOUSE COURTROOM

Present: District 1 Commissioner Terry Vermeire, District 2 Commissioner Steve Gates, District 3 Commissioner Kevin Hart (Vice-Chair), District 5 Commissioner Mike Hutto, CEO Bill Everett, County Attorney Krakowka and Clerk of Commission Lori Sturm

Excused Absence: District 4 Commissioner Paul Smith

Members of the Press: James Rosien, Leader

Members of the Public: Per Sign-In Sheet

Arbiter Major Subdivision Water and Sewer Main Extensions – Recommendation of Award Contract

Mike Johnson, Alloy - We opened the bids on the Arbiter Water and Sewer Main Extensions on February 4th. There was a wide spread of bids. Six of the eight contractors came to the mandatory Prebid. Bids had a big spread. MJD Contracting was the low bid at $133,948.50. They did provide all the necessary paperwork and we did due diligence as a new contractor to us. We did check references and it appears they have the resources to do the job. We did not find any errors or omissions on their end. We recommend them for the award.

- **CEO Everett** – There is quite a spectrum of bids. Mike stated that they have not dealt with them before. They seem reputable, their experience is somewhat limited. They do meet all the requirements. I agree with Mike and say that we give them a try.

- **Commissioner Vermeire** – The tabulating sheet was difficult to read. Asked for a copy be sent to the Commission.

- **Commissioner Hart** – The tabulation sheet is extremely small. MJD Contracting it appears that their bid is roughly half of the engineer’s estimate. Is there an area of this that stood out as why they were able to come in lower?

- **Mike Johnson** – A couple of items unique to this project is that the county did purchase the materials ahead of the contract. Some of the contractors are not used to bidding without that price. In the engineer’s estimate we left the material price in the engineer’s estimate as a contingency. The engineer’s estimate is kind of an average price of a lot of our more recent work. They are not meant to be low; they are meant to have bids be received lower. Believes the average of all the bids was close to the engineer’s estimate.

Place on Agenda
Union and Fillmore Phase II Improvements, East Yards Subdivision Phase II – Request to Advertise for Bid

Mike Johnson, Alloy – This is our third project of the year and maybe our biggest impact to the community. A quick summary of the work is that this an extension of Union Avenue which is in front of the Forge Hotel. In addition, Fillmore Avenue is the new street that would tie in adjacent to the East Town Pump. Most of the infrastructure such as water, sewer and storm was put in under the first phase. There will be some extensions on water, sewer, and storm on the East end of the project on Union. Another big addition will be 2 turn lanes on MT Highway 1. This has been a long endeavor with MDT and getting through their process. It also included the engineers estimate which we have about 1.4 million for this work.

- **CEO Everett** – You did a fantastic job on this and appreciate everything. Another of the projects we have moving forward this summer.

Place on Agenda

Concession Contract Charlotte Yeoman Softball Complex, Invitation to bid.

Bill Everett, CEO – This is something we see every year. If anyone has any ideas or changes you would like to make . . . I am eager to hear. Mr. Ungaretti runs our Parks Department so if he has any thoughts or changes, I am interested to hear them.

- **County Attorney Krakowka** – Not all the Commissioners were here when this was revamped for the concession. Several different methods were tried such as a percentage of sales which was virtually impossible to keep track of items sold. This is the method we came up with that was fair to who may want to run the concession and would provide a benefit to the community and the county.
- **Commissioner Vermeire** – Enquired how many years has it been done this way.
- **County Attorney Krakowka** – Six, Seven and maybe 8 years. This may have been revamped my first year as the county attorney.
- **CEO Everett** – We get one bid a year.

Place on Agenda

Head Start Conversion Grant – Commission Approval to submit Conversion Grant to the Regional Office

Mandy Boyer, Head Start Director – When we submitted the Continuation Year 2 grant back in November, this conversion was attached with that grant. They did not have enough time to look over that grant before it needed to be approved for the Continuation Grant; they asked me to resubmit this Conversion Grant as a separate grant. We did a community means assessment in 2021 and the community strongly pointed us to a bigger need in the 0-3 area for kids versus the 3-5. For kids ages 3 to 5 we have public schools housing 60 kids. We are funded for 66. There are 2 private pre-k that are licensed for 12 spots each. While in the 0 – 3 age bracket
there are 5-day cares that are licensed for 12 each; one is licensed for 6. The demand is to provide more services in the 0 – 3 area. That is why we are asking to convert some of our 3 to 5 age spots into 0 – 3. The cost for 0 – 3 is roughly two to one because you have formula, diapers, wipes, etc. Looking for your approval to submit that grant to the regional office. Asked if the Commission received their training documents and it is a requirement that I go over those documents each year. I know you have all been on the Commission that we have done the training quite a few times; but if you have questions . . . let me know.

Place on Agenda

Resignation of Jim Jonas from the Anaconda-Deer Lodge County Airport Board (letter attached)

Commissioner Vermeire – Asked how many vacancies are on the Board?
• Carl Hamming – Believes there are 4 vacancies.

Place on Agenda

Special Event Permit, AOH St. Patrick’s Day Race on March 12, 2022. (Pending Certificate of Insurance)

Joe Ungaretti – Met with Stephanie Thompson today and the insurance renewal will be out on the first of March. She will email a copy of the insurance to Lori. This is the 41st year of the race. I have submitted the race diagrams and maps where it is going. We are no longer using busses. It starts on Front Street and goes through Washoe Park and Cable Road. The request is to shut down the 100 block of Cherry where the AOH is located so we can keep people outside and social distance. We are meeting with the Health Department tomorrow to discuss St. Patrick’s Day and the race.
• County Attorney Krakowska – Thanked Joe for planning ahead.

Place on Agenda

Special Event Permit, AOH St. Patrick’s Day Parade on March 17, 2022 (Pending Certificate of Insurance)

Joe Ungaretti – The insurance will be coming. On St. Patrick’s Day we want to close off Cherry Street. The parade is planned to start at 1:00 go up Commercial to Locust, across Locust and back down Park Street. We must meet with the state of Montana DOT to discuss this. We have letters ready for the local Police Department, Fire Department and Search and Rescue to coordinate all of this. We would also like to have the little Aishling’s dance and would like to be able to do this outside.

Place on Agenda
Special Event Permit, Revive Center – Easter Egg Hunt at Kennedy Common on April 16, 2022 (Pending Certificate of Insurance)

Place on Agenda

Miscellaneous

Commissioner Hart – No Miscellaneous.
Commissioner Gates – No Miscellaneous.
Commissioner Smith – No Miscellaneous.
Commissioner Vermeire – No Miscellaneous.
Commissioner Huotte – No Miscellaneous.
CEO Everett – Next week we have MACo and MMIA at the same time. Asked if any of the Commission would be willing to help take one or the other. I will not be here next Tuesday due to attending one or the other conference. If someone can break free for the day, it would be appreciated.
County Attorney Krakowka – No Miscellaneous.

PUBLIC COMMENT

Meeting Dates

Commissioner Huotte read the meeting date and times.

Adjournment

Meeting Adjourned at 6:26 p.m.

Lori Sturm
Clerk of Commission

Mike Huotte
Commission Chair