Meeting Minutes
Anaconda Deer Lodge County
Old Works Golf Course Authority Board Minutes
5:30 pm, Monday, May 2, 2022

Conference Call in number: 602-580-9376 code 2280203#

Board President will call for public comment following board discussion of each agenda item.

I  Call to Order

Board President Daryl Dodd called the meeting of the Old Works Authority Board to order at 5:32 pm.

II Roll Call

Present: Con Malee, Daryl Dodd, Todd Lupkes, Allen Green, Gary Carlson, Mike Houtte, Kristy McKay

Board members absent or excused: Terry Vermeire

Present via conference call: CourseCo: Tom Bugbee (CC)

Staff: Carl Nyman

ARCO Ex Officio member: Loren Burmeister

Members of the Press: None

Members of the Public: None

(CC): Denotes participation by conference call.

III Approval of Minutes for April 4, 2022 Board Minutes

Kristy McKay made the motion to approve the Minutes from April 4, 2022, and Gary Carlson made the second.
The motion carried 6-0

Public Comments: None

IV  Financials

February Financials

The board reviewed reports generated by CourseCo and ADLC, specifically, the Income Statement for March 31, 2022 Actuals vs Budget and the 2022 YTD Actuals vs Budget. The golf course was closed during the month of March, so no rounds of golf were played and a limited amount of revenue was generated. During March 2022, the revenue budget was $11,578, against actual revenue of $11,082 with a variance of $(496). Total Revenue YTD 2022 was $18,126, against a budget for YTD 2022 of $37,235, with a negative balance of $(19,109.)

March Update

Operations Subsidy Fund

Transfers into of the fund: $0.00

Transfers out of the fund $0.00

Fund Balance $829,108.24

Capital Improvements Fund

Transfers into of the fund: $74,143.30

Transfers out of the fund

Transfer $8,981.85
Transfer $59,809.00
Transfer $2,200.00
Transfer $187,641.62

Transfers out of the fund $258,632.47
Fund Balance $930,612.78

Con Malee made the motion to accept the budget report as presented, and the second was made by Gary Carlson.

The motion carried 6-0

Public Comments: None

V

Head Golf Professional Update

CourseCo has interviewed a number of potential candidates and expect to make an offer by the end of this week. (Week of May 2, 2022)

Public Comments: None

The motion carried 6-0

VI

Clubhouse Renovation Update

Tom Bugbee will in town soon to inspect the construction of the clubhouse and tour the golf course. The clubhouse contractor continues to make progress, as the design modifications to the patio area have changed. Equipment and furniture are delayed due to supply issues. Limited food and beverage services are available to golfers.

Public Comments: None

VII

Course Conditions Update

Warm weather is needed to add additional grass growth. The greens and tee boxes are in great shape, the fertilizer has been applied, the sprinklers are being tested. The course just needs warmer weather to green up. Seeding is complete and the improvements along the cart path are complete.

Public Comments: None

VIII

Operations Update

Merchandise Sales

The pro shop is open with golf merchandise available for sale. Staff has done an outstanding job of preparing the pro shop for opening day.

Tournaments and Events

The board reviewed the tournament schedule and discussed three tournaments scheduled for June.
Marketing

Aggressive marketing will begin this week to Bozeman, Helena and Missoula markets.

Public Comment: None

IX CourseCo Incentive Plan

The board reviewed options for the management and agreed to discuss it again at the June board meeting.

Public Comment: None

X CourseCo Contract

The original three year management contract with CourseCo will expire at the end of 2022. Gary Carlson made a motion to draft a new management contract to recommend to the county commissioners, for their approval. Allen Green made the second.

The motion carried 6-0

Public Comment: Non

XI Old Business

The board will need to discuss the employee retention bonus at its next meeting

Public Comment: None

XII New Business (Action no permitted)

The may review the hours of operation in the future.

Public Comment: None

XIII Miscellaneous (Action not permitted)

Public Comment: None

XIV Public Comment for Items not Appearing on the Agenda

Public Comment: None

XV Next Meeting June 6, 2022

XVI Adjourned 6:46 pm
Submitted by Con Malee

April 5, 2022