

**WISE RIVER FIRE DISTRICT #5**

Date: 21-May-2020

**Trustees:**

Marv Johnson, Chair

Liz Jones

Sunny Ralston, Vice-Chair

Cindy Sorich, Secretary

**Members/Public**

Don Stodden, Fire Chief



**\*\*Social Distancing was observed\*\***

TOPIC	DISCUSSION/ACTION
<b>Opening of Meeting</b>	7:05 AM <i>RS</i>
<b>Public Comment</b>	None noted.
<b>Approval of Minutes</b>	<i>The March 19th, 2020, minutes were approved by a vote of 4-0; signed by the Chair. The April 16th meeting was cancelled due to COVID-19. Cindy will forward the approved minutes to the Clerk &amp; Records/designees of Anaconda-Deer Lodge, Beaverhead, Butte-Silver Bow with a cc to Tom Wagenknecht, Fire Warden, Beaverhead County.</i>
<b>Approval of Warrants and Financial Report</b>	1.) <i>By a vote of 4-0 the following expenses were approved: Vigilante Electric, Montana Energy Alliance, NAPA (ambulance 4WD repair), Dale Ventres (floating pump parts &amp; labor), Marv Johnson (fire hose nozzles &amp; ear protection gear) &amp; Cindy Sorich (ambulance hand sanitizer &amp; return postage for PPE). Warrants #1092 and forward will be reviewed in detail during the June meeting. Detailed receipts were provided for all expenses. Liz will deliver the bills to Lu. 2.)</i> <b>Financial Reports:</b> Both Lu and Sunny continue to receive the monthly financial reports electronically.
<b>Reports of Trustees and Staff</b>	
<b>Thank-You Notes [Informational/Action]</b>	Four donors were recognized for their contributions of time and talent and/or money.
<b>1991 6x6 Repairs (Sleeve Cap/Adapter/Air Valve)</b>	These projects are <b>PENDING</b> warmer weather.
<b>Used Floating Pumps (2)/Misc. Equipment</b>	The floating pumps along with six turnout pants were picked up with the help of Lu & Lee Kirkpatrick. The pumps are now fully operational given the mechanical assistance of Dale Ventres. They are very noisy; two sets of protective ear devices were purchased for use with the pumps. We thank Marv for his continual coordination and efforts in obtaining this donated equipment over the past several months! Given our very limited budget, donations such as these matter.
<b>American Alliance Insurance Corp.</b>	As reported in March, American Alliance Insurance Corporation has notified us of non-renewal. This policy expires July 20, 2020. They will transfer the policy to another carrier. We are awaiting further information; Yvonne is aware.

<b>WR Ambulance Hats</b>	Marv displayed numerous options for the group. These baseball hats help identify WRA EMS staff & drivers for law enforcement, hospitals, the general public, etc. <i>By a vote of 4-0, a red cap with white lettering was approved; quantity of 15.</i> These hats are being made locally in Dillon.
<b>Fire Chief Report: Don Stodden [Informational]</b>	1.) There have been no 911 fire calls since our last meeting. 2.) No fire training is scheduled at this time. Cindy suggested a local 'hands on' education session to review equipment. 3.) The Beaverhead County Commissioners discussed burn permits during a May meeting. Given the late notice we were provided, WRFD#5 representatives were unable to attend.
<b>DNRC Donations</b>	Marv was able to obtain two shovels and one rake for the Fire Department through a DNRC project.
<b>Ambulance Service Manager Report: Cindy Sorich [Informational/Action] Coronavirus/COVID-19 Update</b>	1.) <b>Coronavirus/COVID-19 Pandemic:</b> Cindy provided a detailed update; she is in frequent contact with our Medical Director, State of MT EMS, Beaverhead Sheriff Paul Craft, CDC via website, etc. We are working within the framework of the Beaverhead County protocol. She provides a PPE inventory to Beaverhead upon request. Cindy has established a 'PPE fund' through the WRVFC. These dollars are to be used for PPE only at the request of two donors. Due to their generosity, we have purchased six sets of PPE (SIMMS reusable gowns, facial shield with disposable shields and goggles) for our EMT/EMR staff. This equipment is reusable and can be cleaned safely according to industry standards. Each EMS member has agreed to care for and clean this WRA equipment. At this time, we have adequate supply of gloves and surgical masks. <b>Our two areas of highest need are N95 masks and XXL gloves.</b> Our Medical Director continues to support us every step of the way. He is a subject matter expert and shares his knowledge willingly and often. Our EMS volunteers continue to dedicate numerous hours to this effort. St. James Healthcare continues to SUPPORT our service in many ways. They have been a great partner to us. We have received \$168 via the stimulus CARES Act. Cindy & Yvonne completed the required attestation. These dollars must be used for COVID related expenses. 2.) In conjunction with the WR Community Foundation (Jessica Phillips, EMT), Rachel & Cindy distributed 50 plus <b>fabric masks</b> to members of our WR community on Tuesday, May 5th. We continue to have requests for these masks and Jess has made an additional supply for distribution. 3.) <b>Pager/Radio Project:</b> The Beaverhead 911 Board meeting for April was cancelled. <i>By a vote of 4-0, we approved an extension to year end for the \$1,250 contribution to this project at the request of Sheriff Craft.</i> The delays are COVID related and cannot be avoided. The WRVFC has also agree to this time extension as it relates to our joint \$2,500 community contribution.

<b>Ambulance Service Manager Report: Cindy Sorich [Informational/Action]</b>	4.) <b>Life Flight Landing Zones (LZ):</b> Life Flight, Cindy, Jim Gross & our Medical Director met earlier this week to designate two LZ's for use with helicopter transports. The first is the WR Airport, the second is in Divide. Details and exact coordinates have been shared with Sheriff Craft and Dillon Dispatch. Having designated LZ's allows for safe arrivals and departures and saves valuable pre-hospital time during transport. 5.) The <b>ambulance vehicle</b> has a coolant line/transmission leak which Don Stodden has assessed. He has obtained one estimate for repair (Certified Transmissions) and will get one more (Pro Repair). 6.) <b>Billing:</b> We have one outstanding 2019 claim and two 2020 claims. Claim processing appears delayed due to COVID. 7.) <b>Staffing:</b> A fire & ambulance volunteer has recently resigned. Pending final exams/licensure we may have a new EMR in the community.
<b>SOP/SOG/Volunteer Handbook (conduct based) Development [Pending]</b>	Kate Dinwiddie will assist the WRFD#5 Trustees with SOP/SOG/Volunteer Handbook (conduct based). The WRVFC is working to complete their current Bylaws project with Kate.
<b>Service Contract WRFD#5 &amp; WRVFC/Next Steps [Pending]</b>	Kate Dinwiddie will assist the WRFD#5 Trustees with SOP/SOG/Volunteer Handbook (conduct based).
<b>Announcements</b>	
<b>Next Meeting</b>	Our next scheduled meeting will be Thursday, June 18th, 2020, at 7 PM at the WR Fire Hall.
<b>Adjournment</b>	Motion to adjourn carried at 7:52 PM