

Hearst Free Library Board of Trustees Meeting Minutes
June 5, 2023 – 4:30pm
Hearst Free Library

Trustees Present: Maureen Parrow, Marsha Miller, Roberta Frank

Library Staff Present: Sam Walters, Director

Trustees Absent with Excuse: Scott Swan, Kurt Wyant

Others Present: none

I. Call to Order

The meeting was called to order at 4:37pm.

Trustee Marsha Miller was welcomed to the board and thanked for her willingness to serve.

II. Approval of Minutes

Trustee Maureen Parrow moved to approve the Library Board of Trustees' meeting minutes for the April 6, 2023 meeting. Trustees Marsha Miller and Roberta Frank seconded the motion, and it passed unanimously.

III. Director's Report

Director Walters reported that:

- A quorum was not present for the May meeting.
- Some of the library's programs such as Coding Club, Story Time, Lunch Time with Lewis, and the High School Leadership Academy; will be suspended for the summer and will resume in the fall.
- Library staff members, Jamie and Susan Costle, are working on the library's summer reading program which will start on the last week of June and go through the second week of August.
- Staff member Charlotte Slaughter is planning some STEAM programs focusing on astronomy over the summer.
- Shakespeare in the Parks will perform "Measure for Measure" on September 5 at Washoe Park by the Begonia House.
- He will be out June 12 through June 20.
- Trustee Scott Swan will hope to join the board meeting by phone next month.
- He has recertified with the Montana State Library.
- The Library Standards Report for the MSL will be submitted in the near future.
- Along with the other county department heads, he received training from MMIA concerning the Americans with Disabilities Act, Workman's Compensation, and the Family Medical Leave Act.

There was general discussion concerning House Bill 359 as it affects performances and lectures at the library, as well as discussion about the library's experience with book challenges by patrons and procedures for addressing challenged items.

IV. Financial Report

Director Walters reported that:

- The county budget meetings will be held at the library on June 12 and 13 on the library's second floor. Trustee Kurt Wyant will represent the library at its meeting on June 12 at 11am.

V. Building Report

Director Walters reported that:

- The sidewalk on the Main Street side of the library building has been repaired.
- ADLC Maintenance Supervisor, Chase Wyant, repaired a water leak in the basement.

VI. Unfinished Business

None

VII. New Business

Library Building

- There was general discussion concerning needed repairs to the library's windows, floors, and exterior steps. This item was tabled until the July meeting.

IX. Miscellaneous:

Trustee Frank mentioned that she would be out of town for July's meeting

There was general discussion concerning Open Meetings laws as they apply to library board meetings as well as board development opportunities for trustees through the Montana State Library.

X. Public Comment:

None

XII. Adjourn

The meeting adjourned at 5:16pm

Respectfully Submitted By

Sam Walters

Sam Walters, Director and Board Secretary