

URA TIF Board Meeting
August 7th 2019
Community Service Center 3rd Floor Conference Room

Board Members: Kristy McKay, Jessica Wicks, Chas Ariss

Excused: Dawn Dee

Other Present: Bill Everret, Joe Ungaretti, Adam Vauthier as staff

- I. Meeting was called to order at 10:18 AM by chair Jessica Wicks. It was noted that Dawn Dee was excused.
- II. Approval of Minutes from July 10, 2019. After reviewing the minutes, it was motioned by Kristy McKay with the correction of spelling on Chas last name to approve., seconded by Chas. Motioned passed unanimously.
- III. Adam walked through open projects which included Styl'n Tease, Dublin Bay signage, Shea Realty façade project, Konnies Touch of Color façade project, Yes electrical upgrade, Yes roof, Mother Lode façade, Donivans emergency fund, EK Properties electrical project, Black Dog Roof, ARA air conditioning, Firefly technical assistance, American Eye Care parking lot, Thompsons electrical. It was noted that Yes and Donivans had submitted draw requests however were not yet reimbursed by the commission.

The Street Light infrastructure project had been paid out and was no longer listed. The first invoice on the Common warming hut was submitted but not yet paid by the commission. The Vietnam Memorial reimbursement request had also been submitted but not paid.

Current total outstanding obligations equaled \$99,764. The account has \$158,495.60 available leaving \$58,731 uncommitted.

- IV. Unfinished Business
 - a. Review of Mother Lode Project. The Mother Lode is going to need to do more work than planned on the building and some of it includes façade work. They made a request to amend their contract to a façade project and ask for an additional \$1,335.00. Kristy McKay motioned to approve and Chas Ariss seconded. Motioned passed unanimously.
 - b. Main Street Parking Lot. Joe Ungaretti reported that the county is completing the transaction to take the property located at 50 Main Street on tax deed from the owner as a first step in the process. Will be looking to the TIF at the time of parking lot construction next year for funds.
- V. New Business
 - a. Review of submitted applications.
 - i. YES Bathroom Project. The application was reviewed for plumbing and ADA bathroom updates in the YES building at \$5,990 with \$2,995 matched by TIF. All files were present and the organizations has the funds to fulfill the match.

Motioned by Kristy McKay to approve, second by Chas Arris, motion passed unanimously.

- ii. Taco Time Parking Lot. Taco Time submitted an application to pave the parking lot at their business as well as façade paint and landscaping. The estimate came in at \$30,767.95 and \$12,500.00 will come from the TIF. The application included all necessary documents, and they have solidified a loan with Anaconda Local Development Corporation as match. Motioned by Chas Ariss to approve, seconded by Kristy McKay, motion passed unanimously.
 - iii. Club Moderne Parking Lot. Club Moderne submitted two applications one for each lot they are purchasing across the street from the bar to build and pave a parking lot. The estimate for the project came in at \$30,000 and \$15,000 from the TIF. The necessary documentation was present and the match solidified with a loan from the Anaconda Local Development Corporation. Motioned by Kristy McKay to approve, seconded by Chas Ariss, motion passed unanimously.
 - iv. Dee Motors air conditioning. Dee Motors submitted an application to assist in repair of their air conditioning units. The cost was \$12,045 and they asked for \$6,225 from the TIF. They requested reimbursement for a project already completed because of need. The board did not find cause for this to be an emergency situation. It was motioned by Kristy McKay to decline, seconded by Chas Ariss and the motion passed unanimously.
- b. 3rd Street Housing Project. In an attempt to create more medium income homes ALDC, ADLC are working with the national affordable housing network on some infill projects on third street. There is interest for the TIF to purchase the lot owned by Pizza Hut at the corner of Cherry and 3rd to assist in that project. The TIF could be reimbursed for the land at the time of sale.
- c. Issue the board may raise.
- i. The issue was raised of a miscommunication by Gary Chilcott on where to drop of the application for his roofing. A bid was available for \$18,040 requesting \$7,500 from the TIF. The board discussed conditionally approving the project for the Goosetown Bar as long as the full application was received before the start of the project. It was motioned to approve with conditions by Chas Ariss, and seconded by Kristy McKay, motion passed unanimously.

VI. Miscellaneous / Announcements

- a. Adam discussed that his resignation had been received by the commission secretary and would be on the next commission agenda at which time the position would be posted.

VII. Public Comment

a. CEO Everett expressed his appreciation for the work that the Downtown TIF is doing for businesses.

VIII. Next Meeting – TBD on application submissions.

IX. Adjournment. Motioned by Kristy McKay, seconded by Chas Ariss.