



ANACONDA-DEER LODGE COUNTY  
PLANNING DEPARTMENT  
800 MAIN, ANACONDA, MT 59711  
(406) 563-4010

Building Permit Application  
(Please Fill Out Entire Application)

**ABSOLUTELY DO NOT BEGIN PROJECT UNTIL ALL PAPERWORK IS FINALIZED AND PHYSICAL PERMIT HAS BEEN OBTAINED**

Date of Application: \_\_\_\_\_ Building Permit #: \_\_\_\_\_

Date of Receipt: \_\_\_\_\_

Your permit will not be processed if you do not fill out the required permit information. The property owner and/or licensed contractor must sign and date the application. Each permit requires a separate check processing.

**SECTION 1: Property Owner/Contractor Information**

**Owner:**

Name: \_\_\_\_\_ Street Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ Phone/Mobile #: \_\_\_\_\_

E-Mail: \_\_\_\_\_

**Contractor**  **SELF**

Contractor/Business Name: \_\_\_\_\_ Street Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ Phone/Mobile #: \_\_\_\_\_

E-Mail: \_\_\_\_\_ County License #: \_\_\_\_\_

**SECTION 2: Property Information**

**Location:**

Project Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

**Legal Description:**

Section: \_\_\_\_\_ Township: \_\_\_\_\_ Range: \_\_\_\_\_ Block: \_\_\_\_\_ Lot: \_\_\_\_\_ COS/Tract#: \_\_\_\_\_ Acres: \_\_\_\_\_

17-Digit Geocode: \_\_\_\_\_

**Building or Structure Use (please check only one):**

- Residential
  - Single Family  Duplex  Townhouse
  - Multi-Family \_\_\_\_\_ Units
  - Storage Building
  - Detached Garage
- Other \_\_\_\_\_



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**SECTION 3: HISTORICAL PRESERVATION APPROVAL (if applicable)**

Is this property in a Historical District? Yes  No  Approval? Approved  Denied  N/A

**SECTION 4: SANITARIAN APPROVAL (if applicable)**

Septic: Approved  Denied  N/A  Well: Approved  Denied  N/A

**SECTION 5: PROPOSED WORK**

New Construction  Foundation Work  Remodel  Addition  Change of Use  Repair Structures   
 Emergency Repair  Fire Suppression  Moving Building

Project Description: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Total Valuation	Building Permit Fee (Residential Only) <i>please refer to the ADLC Planning Department for Commercial Building Fees</i>
\$1 to \$500	\$12.50
\$501 to \$2000	\$12.50 for first \$500 plus \$1.75 for each additional \$100 or fraction thereof, to and including \$2,000
\$2001 to \$25,000	\$46.25 for first \$3,000 plus \$7.50 for each additional \$1,000 or fraction thereof, to and including \$25,000
\$25,001 to \$50,000	\$216.75 for first \$26,000 plus \$5.50 for each additional \$1,000 or fraction thereof, to and including \$50,000
\$50,001 to \$100,000	\$348.75 for first \$50,000 plus \$3.75 for each additional \$1,000 or fraction thereof, to and including \$100,000
\$100,001 and UP	\$536.25 for first \$100,000 plus \$2.50 for each additional \$1,000 or fraction thereof

Estimated Building Cost: \_\_\_\_\_

Building Permit Fee: \_\_\_\_\_ Review Fee (25% of Building Permit Fee): \_\_\_\_\_

Total Amount Due: \_\_\_\_\_ Check#: \_\_\_\_\_ Taken by: \_\_\_\_\_ Date: \_\_\_\_\_

I do hereby acknowledge that all information on this application and on the attached plans is true and correct, and that the activity or development permitted will be conducted in full compliance with all ordinances of Anaconda-Deer Lodge County, as well as all state and federal laws. The activity or development will be in full compliance with any and all conditions imposed on the approval of this permit and that the permit and conditions imposed are binding on future owners of the subject property and on future building permits issued for this site.

**X** \_\_\_\_\_  
**Property Owner/Contractor** **Date**



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### Informational Only

Please be advised for new residential construction, that an Administrative Development Permit (ADP), as well as a Septic and/or Well Permit and a Driveway Approach Permit (depending on each individual construction site) is required before a Building Permit Application can be approved. The Office of Environmental Health handles all well and septic permits, and they can be reached at (406) 563-4035. All other permit applications can be obtained in the Planning Office at (406) 563-4010.

The Building Permit and the Administrative Development Permit require a full set of plans from a Registered Design Professional or Engineer before a review of this application can take place. **The Building/Planning Department requires a minimum of two (2) weeks from the receipt of completed application and plans for review.**

Please be advised that construction must begin within six (6) months of Building Permit approval. Building Permits expire six (6) months from the date of being issued if construction has not been started. After construction begins, the construction should be completed within six (6) months, however extensions may be requested prior to expiration, not less than one (1) month prior. If an extension request is not received before the expiration date, the Building Permit will be null and void and the process will need to be restarted. Extensions may be requested due to weather conditions and/or financial difficulties.

If you have any further questions, please feel free to call the office at (406) 563-4010.

***Note: Twenty-Four (24) hour notice is required for all inspections, including concrete***