AGENDA
ANAConDA-DEER LODGE COUNTY
COMMISSION WORK SESSION
6 P.M. TUESDAY, AUGUST 9, 2022
COURTHOUSE COURTROOM

Please turn off or silence all cell phones and electronic devices.

Everyone is respectfully asked to follow these few Commission Rules of Procedure:
- To address the Commission, please approach the podium and state your name & address for the record.
- Please speak loud enough for the entire room to hear your comments.
- Please address all comments to the Commission as you are not in a debate with other presenters or members of the audience.
- Please be respectful to other speakers, presenters and members of the audience.
- No sidebar conversations will be allowed. Private conversations and whispering in the audience during the meeting is very disruptive so please step out of the room for any such conversations.

1. Discussion – Request to order from John Jones, 2022-2500 RAM Tradesman Crew Cab 4X4 6Ft4 In. Bed – CEO Everett

2. Discussion – Request to Advertise Proposals for Preliminary Architecture & Engineering Report Copper Village Museum and Arts Center – Sue Konicek/Adam Vauthier

3. Discussion - Request to Advertise Notice of Public Hearing for Budget for FY 22-23 (Suggested Date of 9-6-22) – CEO Everett

4. Discussion – Cleaning Service Agreement between Hearst Free Library and Wendy Wendt (Cleaning Services) – CEO Everett

5. Discussion – Request for Reappointment to the Cemetery Board by Larry Sladich. (Letter Attached) – CEO Everett

6. Miscellaneous -

Commissioner Kevin Hart:
Commissioner Steve Gates:
Commissioner Paul Smith
Commissioner Terry Vermeire:
Commissioner Mike Huotte:
CEO Bill Everett:
CA Ben Krakowka:
7. Public Comment – This is the time for members of the public to comment on items **NOT** appearing on this agenda that fall within the Commission’s jurisdiction.

8. ADLC Public Meeting Dates

9. Adjournment
Anaconda-Deer Lodge County Public Meetings
Board Vacancies can be viewed on the A-DLC website: https://adlc.us

August 6, 2022 – 11:00 – 4:00 Historic Resource Board
    Multi-Purpose Building at the Kennedy Common
    “The Ghost of Smeltermen’s Day Past”
    Collection of Historic Photos

August 8, 2022 - 6:00 p.m. Planning Board Meeting
    Courthouse Courtroom

August 9, 2022 – 1:00 p.m. URA TIF Board Meeting
    Community Service Center, 3rd Floor Conference Room

August 9, 2022 - 6 p.m. Commission Work Session Meeting
    Courthouse Courtroom

August 11, 2022 - 10:00 a.m. DUI Task Force Meeting
    Community Service Center

August 11, 2022 - 4:30 p.m. Greenway Service District Board Meeting
    Pioneer Technical – 307 E. Park – Anaconda

August 16, 2022 – 8:30 a.m. Tree Board
    Community Service Center, 3rd Floor Conference Room

August 16, 2022 – 11:00 a.m. TIFID No. 2 (Mill Creek) Meeting
    Community Service Center – 3rd Floor Conference Room

August 16, 2022 – 4:30 p.m. Housing Authority Board
    10 Main Street

August 16, 2022 - 6 p.m. Commission Meeting
    Courthouse Courtroom

August 18, 2022 - 7:00 p.m. Wise River Fire District
    Wise River Fire Hall

August 23, 2022 - 6 p.m. Commission Work Session Meeting
    Courthouse Courtroom

August 30, 2022 - 5th Tuesday – No Commission Meeting

August 31, 2022 - 7:00 a.m. Airport Board Meeting
    Bowman Field
2022 2500 RAM Tradesman Crew Cab 4X4 6Ft 4 In Bed

- 6.4L V8 HEMI MDS Engine
- 8 Speed Automatic 8HP75-LCV Transmission
- Billet Silver Metallic Clear Coat or Black
- HD Cloth 40/20/40 Split Bench Seat
- 730 AMP Battery
- Power Windows and Door Locks
- Push Button Start
- Tow-Power Adjustable Heated Mirrors
- Chrome Appearance Package
- Clearance Lamps
- Fog Lamps
- LED Bed Lighting
- Tow Hooks
- Uconnect 5 with 8.4" Display
- 3.73 Rear Axle
- Rear Window Defogger
- Power Sliding Window
- Floor Covering Carpet
- Front and Rear Floor Mats
- LT275/70R18E OWL On/Off Road Tires
- Trailer Brake Control
- Class V Receiver Hitch w/4 & 7 Pin Connector
- Flash Headlights and Taillights
- Four Whelen T-Ion Grill Lights 2-R/W 2-B/W
- Whelen Senator Roof Bar R/B
- R/B Intersector Mirror Lights
2022 2500 RAM Tradesman Crew Cab 4X4 6Ft 4 In Bed

- Setina Dual Gun Rack
- Setina Full partition
- Setina Window Armor
- Havis Console
- Havis Cup Holders
- Havis 12 Volt Outlets
- Antenna and Coax
- Stalker Radar
- Whelen Core Siren
- Whelen Siren Speaker and Bracket
- Install Radio and Camera System Provided by the customer
- Fuse Block, Fittings, Breaker, and Connectors
- Transportation to Anaconda Montana

**John Jones Auto Group**  
**Price $71,477**

*Price is good for 10 days from July 1, 2022, or while supplies are available.
Vehicle is sold out of the John Jones CDJRF Dealership 1735A Gardner Lane, Corydon, Indiana. Upfitting is done at the John Jones PPV Lot 1520 S. Jackson St., Salem, Indiana*
CALL FOR BIDS
2022 POLICE PACKAGE PICKUP – 4-WHEEL DRIVE/ALL WHEEL - 4 DOOR
MINIMUM STANDARD EQUIPMENT
Anaconda-Deer Lodge County

The Anaconda-Deer Lodge County Commission is requesting bids for a 2022 Police Package Pickup – 4 Wheel Drive/All Wheel 4 door. Bids must be submitted in a sealed envelope marked “Sealed Bid-Police Package” to the Chief Executive’s Office, Anaconda-Deer Lodge County Courthouse, 800 Main Street, Anaconda, MT 59711, no later than 5:00 p.m. Friday, August 4th, 2022. The bids will be reviewed by the Commission at the Commission Work Session of August 9, 2022 and awarded at the subsequent Commission Meeting.

Copies of the specifications may be obtained at the Anaconda-Deer Lodge County Chief Executive’s Office at 800 Main Street, Anaconda, Montana.

Bidders must submit with their bid the latest printed specifications and advertising literature on the units they propose to furnish. The bidder shall list on a separate sheet of paper any variations from, or exceptions to, the conditions and specifications of this bid. This sheet shall be labeled “Exception(s) to Bid Conditions and Specifications,” and shall be attached to the bid.

Vehicle will need to be completed and delivered by October 31, 2022.

Awards will be made based on the best value offered. Clauses requiring specific guarantees to cover parts delivery, total repairs and resale value may be included. The quality of the articles to be supplied, their conformity with the specifications, their suitability to requirements, delivery terms and guarantee clauses shall be taken into consideration.

Anaconda-Deer Lodge County reserves the right to waive any informalities in the bidding and to reject any or all bids and to award bids most advantageous to the County.

Dated this 13th day of July, 2022.

[Signature]
Bill T. Everett, Chief Executive

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Anaconda Leader:

Please publish:
Friday, July 22nd
Friday, July 29

Purchase Order No. _____________ charged to Law Enforcement. Thank you.
REQUEST FOR
PROPOSALS
For Preliminary Architecture & Engineering
Report Copper Village Museum and Arts Center
Responses Due: September 23rd, 2022 5pm

The Copper Village Museum and Arts Center (CVMAC) has received notice of the award of a Montana Main Street Program Planning Grant from the Montana Department of Commerce, as well as funds granted from the Deer Lodge County Urban Renew Agency TIF program. The Copper Village Museum and Arts Center, in collaboration with the Montana Departments of Commerce, Anaconda Deer Lodge County, and Discover Anaconda (formerly Anaconda Local Development) will soon commence implementation of a preliminary Architecture and Report (PAR).

The Copper Village is soliciting proposals for planning services to create the PAR for the nonprofit organization in compliance with all applicable requirements under the state of Montana Department of Commerce Main Street Program planning grant.

The intent of the PAR is to examine the current status of the historic Anaconda City Hall (home of the Copper Village Museum and Arts Center), develop plans for the development of the unused third floor and build board and community consensus of its final uses. The intended final document shall meet the planning requirements of future CDBG and USDA grant opportunities.

The budget for this planning project cannot exceed $22,500. The selected offeror should be prepared to begin work immediately; it is desired to complete that PAR by March 2023. Payment terms will be negotiated with the successful offeror.

This project is being made possible by contributions from the following funding sources:

- MDOC Main Street Planning Grant: 15,000
- Deer Lodge County URA TIF Grant 7,500

Scope of Work

Goal: Procure professional services to complete a Preliminary Architectural Report (PAR) for the Anaconda City Hall building located in Anaconda, Montana. This goal will be achieved through the successful completion of the following tasks and activities.

Task 1: Identify strategies for restoration and for adaptation efforts for reuse.

Activity: Provide a prioritized list of restoration activities necessary for adaptive reuse of the second floor as a performing arts and event space. Activity: Provide cost estimates of restoration activities.
Activity: Gain Copper Village Museum and Board, Owner, and Community consensus on the final uses of the building.

Task 2: Determine the cost of effectiveness of restoration for adaptive reuse purposes.  
Activity: Provide cost estimate of each restoration activity identified as necessary for adaptive reuse.  
Activity: Provide cost estimate of all identified infrastructure restoration activities.  
Activity: Provide cost estimate for restorations necessary for the adaptive reuse of the second floor

This will positively impact the community by:
• Clearly answering the question of the feasibility restoring/reusing the second floor as a performing arts/events space.

• Providing cost estimates for restoration activities identified as necessary that community stakeholders can use to develop achievable strategies for restoration and reuse.

• Provide CVMAC with the information needed to develop both a restoration and business plan to ensure reuse of the Anaconda City Hall matches current and projected market demands and build community consensus on that plan.

Anaconda, Montana is at a critical point in its evolution from a single industry town to a self-sufficient community with a diverse and stable economic base. The historic Anaconda City Hall includes a second-floor space which, if restored, would provide a valuable community asset in the form of a performing arts and event space. This space has the potential to increase cultural and financial activity in Anaconda thus contributing to Anaconda’s continued growth.

Submittal

All responses must be received by the A-DLC CEO’s office at 800 Main Street or (hedwards@adlc.us) by 5:00 p.m. local time on September 23, 2022. All responses MUST STATE: “Anaconda-Deer Lodge County RFP for Copper Village Museum and Arts Center PAR”

Additional Information
Questions or requests for more information may be directed to Adam Vauthier, Project Manager at (406) 691-4445 or 118 East 7th Street, Anaconda, MT 59711.

Respondents may review the MDOC Main Street application which includes a description of the proposed project including activities, budget, schedule, and other pertinent information by visiting the Project Manager’s office of Discover Anaconda during regular office hours.

Anaconda Deer Lodge County, CVMAC, and Discover Anaconda, are Equal Opportunity Employers.

Women-owned, minority-owned and Section 3 Businesses are encouraged to submit proposals.
SERVICES AGREEMENT

This service agreement (hereafter “Agreement”), entered into on August 1, 2022 by and between Hearst Free Library (“HFL”) and Wendy Wendt, 1608 Ogden, Anaconda MT 50711 (“Wendt”). HFL and Wendt are referred to collectively hereafter as the “Parties”. By entering into this agreement, the HFL Board of Trustees exercises its power as described in MCA 22-1-309(3).

In consideration of the mutual covenants and terms and conditions stated herein, the Parties agree as follows:

Description of Services: Cleaning services as described in Exhibit A:

Term: The effective date of this Agreement is upon approval by the HFL Board of Trustees and shall terminate August 1, 2023.

Payment: HFL agrees to pay and Wendt agrees to accept as full payment for all services performed, all materials furnished, and all costs and expenses incurred, the sums specified in Exhibit A. Exhibit A is incorporated by reference and entered into this Agreement. Payment shall be made by HFL upon receipt and approval of invoice for services rendered. Invoices must be presented to the Hearst Free Library, c/o Director, at the address above.

1. Basic Agreement: Wendt agrees to perform the services described in Exhibit A and provide all materials, supplies, labor, transportation, tools, equipment, services, and supervision necessary, except as set for in Exhibit A.

2. Quality of Service: Wendt shall perform services with care, skill, and diligence, in accordance with all applicable professional standards currently recognized by such profession.

3. Independent Contractor: It is agreed that in the performance of the services herein specified that Wendt is an independent contractor, responsible to HFL only as to the results to be obtained in the services herein specified. As indicated upon receiving bid, Wendt will provide proof to HFL of Workman’s Comp waiver or coverage; liability insurance coverage; proof of a business license.
EXHIBIT A: SCOPE OF SERVICES

Monday–Friday:
- Polish reading tables on main floor
- Empty all garbage cans on main floor
- Clean bathroom on main floor; fill toilet paper and paper towels
- Dust and sanitize all computers and tables on main floor and 2nd floor
- Dust and clean all surfaces of copy machines, circulation desk, and doors on main floor
- Vacuum main floor and entryways
- Dust and clean tables in children’s area

3x/week:
- Vacuum 2nd floor carpet and mats in elevator
- Clean bathroom on 2nd floor
- Polish tables in periodical room and computer room on 2nd floor

Weekly:
- Sweep both sets of stairs
- Vacuum corners and tight spots with attachments
- Clean bathroom in basement; fill toilet paper and paper towels
- Dust book, CD, and DVD racks

Semi-monthly:
- Mop both sets of stairs and 4th Street entryway (more often as necessary)
- Dust mop and mop hardwood floors on 2nd floor (including large southwest room)

Monthly:
- Dust windowsills
- Polish doors and bookdrop with brass polish (more often as necessary)

As Needed:
- Dust picture frames on both floors
- Dust lights on 2nd floor (including large southwest room)
- Damp wipe visible baseboards on both floors
- Damp wipe paneling on staircase between main and 2nd floors
- Damp wipe chairs, chair legs, and table legs throughout building

Hearst Free Library will supply all toilet paper, paper towels, and garbage bags. All other cleaning supplies will be provided by contractor.
Hearst Free Library will provide an appropriate vacuum cleaner and cover costs of its maintenance.
Pursuant to this Exhibit A, Hearst Free Library will pay $1,600.00 per month for services described.
July 20, 2022

Larry Sladich
518 Oak Street
Anaconda, MT 59711

RE: Cemetery Board

Dear Mr. Sladich:

Your position on the Cemetery Board is due to expire on August 20, 2022. We cannot tell you how appreciative we are to have your services in volunteering on this very important board.

We would like to offer you the opportunity to re-apply for the vacancy by signing this reappointment letter. If you are interested in reappointment, please check the box below the signature line. If you have no intentions of re-applying, please check that particular box below the signature line.

I have enclosed a self-addressed stamped envelope for ease in returning this letter to the CEO/Commission Office. If you have any questions or concerns, please feel free to contact me.

Respectfully,

Heather J. Edwards
Executive Assistant

Yes, Reappointment

No, Reappointment