

# **REQUEST FOR PROPOSAL**

**Institutional Controls Program Contractor Project  
Anaconda-Deer Lodge County  
Anaconda, Montana**

April, 2020

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### Attachment A Bidder Proposal Requirements

Proposal Response Letter Form

Business Information Form

Exceptions and Clarifications Form

RFP Bid Scoring Form

### Attachment B Project Exhibits

Exhibit A: Scope of Work

Exhibit B: Compensation Schedule

Exhibit C: Institutional Controls Implementation and Assurance Plan

Exhibit D: Amended Development Permit System

Exhibit E1: Items Provided by Anaconda Deer Lodge County

Exhibit E2: Items Provided by Contractor

# INSTITUTIONAL CONTROLS PROGRAM CONTRACTOR

## Anaconda, MT

### Summary

The Anaconda Smelter Site (“Site”) covers approximately 300 square miles in the southern Deer Lodge Valley and the surrounding foothills, and includes the communities of Anaconda, Opportunity, Crackerville and Lost Creek. The Site covers a large area, and has been divided into several Operable Units (“OUs”) and Remedial Design Units (RDUs). The Site currently includes five OUs: Mill Creek OU, Flue Dust OU, Old Works/East Anaconda Development Area OU (“OW/EADA OU”), Community Soils OU (“CS OU”), and the Anaconda Regional Water, Waste and Soils OU (“ARWW&S OU”).

According to the 1998 Record of Decision (ROD) for the ARWW&S OU, the area consists of agricultural, pasture, rangeland, forests, and riparian and wetland areas which contain large volumes of wastes, slag, tailings, debris, and contaminated soil, groundwater, and surface water from copper milling, smelting, and refining operations conducted on site from approximately 1884 to 1980. Tailings and slag from the milling and smelting operations were disposed of in impoundments and landfills on approximately 6,000 acres. Smokestack and other aerial emissions were deposited on approximately 30,000 acres. Approximately 4,800 acres of alluvial groundwater contain elevated concentrations of arsenic, cadmium, and copper. Approximately 28,600 acres of bedrock groundwater exceed the State of Montana standard for arsenic (10 micrograms per liter [ $\mu\text{g/L}$ ]).

The RODs for ARWW&S OU, OW/EADA OU and CS OU require implementation, monitoring and enforcement of various Institutional Controls (“ICs”) to minimize the potential for exposure to contamination and/or protect the integrity of Remedial Action (“RA”). The overall IC Program for the Site is detailed in the Institutional Control Implementation and Assurance Plan (“ICIAP”, provided in Attachment B, Exhibit C) and the Amended Development Permit System (“Amended DPS”, provided in Attachment B, Exhibit D), a local ordinance adopted by Anaconda Deer Lodge County (ADLC) for the purpose of protecting the health, safety and general welfare of the people. To implement the IC Program, ADLC plans to select and retain a contractor (the “IC Contractor”) to implement the following elements of the IC Program:

- Sampling and materials handling coordination activities required under DPS.
- Interior Dust Program.
- Soil Swap Program.
- Community Outreach, Community Awareness and Education, and Public Inquiries components (response to public questions) of the Community Protective Measures Program (CPMP) portion of the ICIAP.

- Restrictive Covenant Monitoring.
- Domestic Well Plan Coordination.
- Reporting.
- Meetings.

The Contractor will provide three qualified individuals to staff the IC Program office, and these individuals will generally be available in the office fulltime. A fourth seasonal position is also anticipated.

The four IC Program positions, their average annual hours, and minimum position qualifications are:

<b>Position</b>	<b>Average Annual Hours</b>	<b>Minimum Qualifications</b>
IC Program Administrator	1,700 hours	Related engineering degree; management experience or aptitude; familiarity with implementing ICs at superfund sites; proficient in the use of ArcGIS, data management, and XRF for soil sampling; ability to work constructively with the public, contractors, and government employees
IC Program Technician	1,800 hours	Engineering degree; experience with or aptitude for XRF soil sampling and use of GIS; ability to work constructively with the public, contractors, and government employees
CPMP Administrator	2,080 hours	Bachelor degree; community relations experience; general knowledge of health risks associated with metals; basic ArcGIS knowledge
CPMP Technician	930 hours	General construction knowledge and experience with power tools; ability to lift up to 70 pounds; ability to work constructively with the public and contractors

The IC Program staff will on average review and process 247 administrative development permits, 2 major development permits, 72 general utility and street opening permits, and 292 CPMP inquiries. The IC Program constructs and delivers an average of 90 garden box structures annually, along with clean soil.

ADLC will provide certain equipment and materials as listed in Attachment B, Exhibit E1, to support completion of the Work. The Atlantic Richfield Company (AR) will provide or make available certain other materials and services to support completion of the work as identified in Section 1.3 of the Scope of Work (see Attachment B, Exhibit A). Contractor shall provide other equipment and materials (generally vehicles, computer hardware and software, and associated expenses) as listed in Attachment B, Exhibit E2; this will allow the contractor to perform outside work not part of the IC Program when time and circumstances allow.

This Request for Proposals (RFP) identifies the scope of work and proposal requirements for firms submitting an RFP response. The Notice of Award will be issued on or around TBD.

## **1.0 Instructions to Bidders**

ADLC is seeking a qualified contractor capable of successfully completing this work in a safe and high quality manner at a competitive and acceptable cost. The bids are to be submitted in accordance with the following instructions which define the required information to be submitted and the bid due date.

### **1.1 DEFINITION OF BIDDER**

The term "Bidder" as used in the RFP shall mean any person or firm submitting a proposal response to this RFP.

### **1.2 DISCREPANCIES, OMISSIONS AND ADDITIONAL INFORMATION**

Bidder is responsible for completely examining the RFP and all exhibits, as applicable. Failure to do so will be at the sole risk of Bidder. Should Bidder find discrepancies, omissions, unclear or ambiguous intent or meaning, or should any question arise concerning this RFP, Bidder shall notify the ADLC Environmental Director in writing (or email) of such findings or questions immediately. Should such matters remain unresolved by ADLC in writing prior to Bidder's preparation of its proposal, such matters must be addressed in Bidder's proposal.

Carl Nyman  
Environmental Director  
ADLC Courthouse  
800 Main Street, Anaconda, MT 59711

ADLC is not responsible for oral statements made by its employees, agents, or representatives concerning this RFP. If Bidder requires additional information, it must request that such information be furnished in writing by ADLC.

Contractor will be expected to perform the work in accordance with a mutually agreed upon contract.

### **1.3 SITE CONDITIONS**

Bidder shall make whatever arrangements are necessary and as coordinated with ADLC to become fully informed regarding all Site conditions, and any other matters which might in any way affect the cost or performance of the required Work. Any failure to investigate fully the locations where Work will be performed or to become knowledgeable of any other matters which might in any way affect the cost or performance of required Work shall be at Bidder's sole risk.

### **1.4 PROPOSAL PREPARATION COSTS**

All costs of proposal preparation including Site visits and meetings, and any other pre-award costs shall be at Bidder's expense.

### **1.5 PREPARATION AND SUBMITTAL OF PROPOSALS**

Proposals shall be prepared and submitted in the quantity, form and format requested by this RFP. Submittals of proposals shall be paper copies and an electronic copy. The proposal shall be submitted as outlined in the Receipt and Opening of Proposals section of this document. All proposals shall be properly executed, all blank spaces filled in, and any interlineations, alterations or erasures fully explained and initialed by Bidder. Bidder's proposal shall be organized as follows:

- **Part 1 - Proposal Response Letter.** Complete attached Proposal Response Letter Form;
- **Part 2 - Business Information.** Complete attached Business Information Form;
- **Part 3 - Cost Proposal.** Complete the Exhibit B Budgetary Estimate/Compensation Table and include Labor and Equipment Rate Schedules;
- **Part 4 - Technical Proposal.** Provide response per Technical Proposal Requirements;
- **Part 5 - Health and Safety Program.** Provide response per Health and Safety Program Requirements;
- **Part 6 - Exceptions and Clarifications.** Provide response per Exceptions and Clarification Requirements as necessary; and
- **Part 7 – Alternate Proposals.** Provide Alternate Proposal(s) as necessary.

## **1.6 MODIFICATION AND WITHDRAWAL OF PROPOSALS**

Bidder may, without prejudice, modify or withdraw its proposal by written request, provided that such request is received by ADLC prior to the proposal due date.

## **1.7 IMPORTANT RFP DATES**

There are important dates that must be acknowledged by the Bidder to complete the requirements of this RFP:

- RFP issued: TBD
- Last day for questions from Bidders by Close of Business (COB): TBD
- Proposals due by COB: TBD

Notice of award for the ADLC ICs Contractor and contract execution is anticipated to be completed by TBD. Mobilization of personnel and equipment, and transition coordination with the current ICs Contractor (if applicable) will occur during late 2020, or sooner if circumstances allow. The selected ICs Contractor will assume full responsibility for implementing the SOW starting January 1, 2021, or sooner if circumstances allow, and will continue through December 31, 2025, with an option to extend the contract upon mutual agreement.

## **1.8 RECEIPT AND OPENING OF PROPOSALS**

Seven signed paper copies of the complete project proposal and an electronic copy must be plainly labeled "IC Program Contractor, Bid Enclosed" and received by ADLC at the address below by TBD.

Carl Nyman  
Environmental Director  
ADLC Courthouse  
800 Main Street, Anaconda, MT 59711

## **1.9 CONTRACT AWARD**

ADLC has the sole right to select the successful Bidder for award, to reject any proposal as unsatisfactory or non-responsive, to award a contract to other than the lowest priced proposal, or not to award a contract as a result of this RFP. The contract will be awarded to the Bidder who in ADLC's judgment, demonstrates the best ability to perform the work and best value.

Bidders shall provide proof of insurance as required by the Contract.

## **1.10 RESPONSES BECOME PUBLIC INFORMATION**

All proposals submitted in response to this RFP are the property of ADLC, and become publically available information.



### **1.11 EVALUATION CRITERIA**

Bidder's proposal may be evaluated on, but not limited to, the following criteria:

- Understanding of Scope, Technical Approach, and Work Plan;
- Relevant Company and Key Personnel Experience;
- Ability to meet time and budget requirements;
- Ability to coordinate and interact effectively with various ADLC departments, AR, the regulatory agencies and the public;
- Approach to Safety;
- Rate Schedule;
- Contract Exceptions; and
- Other evaluation criteria as may be determined by ADLC.

An RFP bid scoring form, showing the criteria and approximate weighting that will be used to assess contractor proposals, is provided in Attachment A.

### **1.12 FORMAL PRESENTATION**

Bidders may be asked to make a formal presentation to ADLC as part of the Contract Evaluation and Award process. The presentation, if required, will include a discussion of matters such as the proposed Work execution plan, proposed organization, staffing and equipment requirements, Work schedules, Site considerations, and other related matters.

### **1.13 DISCLAIMER**

The Bidder acknowledges and agrees that ADLC's evaluation review or approval of Bidder's submitted programs/plans herein shall not constitute approval of omissions or noncompliance due to review or oversight by ADLC, with any applicable regulations of federal, state and/or local authorities.

If Bidder chooses to include alternatives in addition to the bid, Bidder may at their own option. ADLC will only consider alternative plans if a complete and responsive proposal to the RFP is submitted by the Bidder. ADLC has no obligation to review alternatives.

## **2.0 BIDDER'S PROPOSAL REQUIREMENTS**

The following Bidder's Proposal Requirements are organized to provide structure and clarity for submittal and evaluation. Documents included in this RFP must be completed and returned with the response package as listed below and in Attachment A of this RFP.

## **2.1 PART 1 - PROPOSAL RESPONSE LETTER**

Complete the Proposal Response Letter (Attachment A).

## **2.2 PART 2 - BUSINESS INFORMATION FORM**

Complete the Business Information Form (Attachment A).

## **2.3 PART 3 - COST PROPOSAL REQUIREMENTS**

Bidder shall submit a Rate Schedule for labor and equipment that may be used for the work and complete the Attachment B, Exhibit B annual budgetary estimate/compensation schedule for supplied labor and equipment to complete the scope of work based on the identified labor positions, average number of hours and equipment.

Labor rates shall include all labor, fringe, overhead and other anticipated components that make up Bidders labor rates such that the provided labor rates are fully burdened and not subject to change. Labor rates for standard pay and overtime pay shall be provided, and the designated number of hours after which overtime applies (i.e., after 40 hours or after 50 hours).

Equipment provided as part of the equipment rate schedule shall be for fully maintained and licensed (as applicable).

Bidder shall include in the Rate Schedule any anticipated Subcontractor services and costs, including name of subcontractor and anticipated Rate.

## **2.4 PART 4 - TECHNICAL PROPOSAL REQUIREMENTS**

Bidder shall submit a Technical Proposal discussing in detail the methods and resources to be used to accomplish the Services described in this RFP. Bidder's Technical Proposal must respond to each of the requirements set forth below and include the information requested.

### **RFP Submittal**

Bidder shall demonstrate that an adequate management and execution plan has been developed demonstrating a thorough understanding of the SOW, and for the successful delivery of the required Services. Specific information requested must be provided in the Bidder's written proposal. Proposals must include at a minimum the information requested, and must be formatted consistent with the following sections and subsections.

### **2.4.1 Organization**

#### **2.4.1.1 Bidder Project Organization Chart and Key Personnel**

Submit organization charts and explanatory notes, as necessary, reflecting Bidder's organizational structure. Bidder's organizational structure shall indicate both home office management structure and

local/field structure, and the relationship between home office management and the local/field team as it pertains to the Work required hereunder. Such charts shall also indicate subcontractors, if any, that may be used on the proposed Work. Bidder's Home Office Management and Local Management Qualifications shall be provided for the individuals who will occupy the key positions for implementation of the IC Program. Bidders shall indicate each full-time and part-time individuals for the Home Office Management, Local/Field Team Management, and Health, Safety, Security, and Environment (HSSE) personnel. Personnel identified in the proposal may not be substituted for the duration of the Project without prior written approval from ADLC. Individuals identified may serve multiple roles on this project, and personnel such as safety officers may be working members of the crew.

#### **2.4.1.2 Project Structure and Function**

Furnish a narrative description of the duties of each position identified above, such as but not limited to:

- Project point of accountability;
- To perform sampling;
- To prepare institutional control work plans (ICWPs);
- To implement the interior dust program;
- To implement the soil swap program;
- To implement the CPMP;
- To monitor restrictive covenants;
- To implement Domestic Well Plan coordination;
- To prepare annual report;
- To attend progress meetings;
- To perform contract administration;
- Scheduling;
- Accounting;
- Quality control; and
- Health and safety.

### **2.4.1.3 Subcontractor Job Site Management**

Subcontractor qualifications shall be provided for the individuals who will occupy the key positions on this Project. Subcontractors identified in the proposal may not be substituted for the duration of the Project without prior written approval (i.e., substitution submittal approval) from ADLC.

Please submit the following information for any subcontractors proposed to perform Services under this RFP:

- Name and address of each subcontractor;
- SOW subcontractor will be performing;
- Approximate rate of subcontractor work;
- Qualifications of subcontractor to perform the Work; and
- Subcontractor(s) HSSE qualifications.

### **2.4.2 Project Execution**

Bidder shall provide information in their Project Execution Work Plan (technical approach) that describes the personnel, equipment and methodologies anticipated to accomplish the SOW (Attachment B, Exhibit A) from the start of the contract.

#### **2.4.2.1 Project Execution Work Plan**

Bidder shall provide a Work Plan (Project Execution Work Plan) to include Bidder implementation and execution plan of the following Work items:

1. Preparation of up-front planning documents, as necessary.
2. Personnel mobilization and training.
3. Equipment setup.
4. Implementation of soils sampling required under the DPS in accordance with the Quality Assurance Project Plan (QAPP) (Attachment B, Exhibit C, Appendix F).
5. Implementation of materials handling coordination activities required under DPS in accordance with the ICIAP and Amended DPS including preparation of ICWPs (Attachment B, Exhibit C and Exhibit D).
6. Implementation of the interior dust program (Attachment B, Exhibit C).
7. Implementation of the soil swap program (Attachment B, Exhibit C, Appendix H).
8. Implementation of the CPMP (Attachment B, Exhibit C, Appendix G).
9. Implementation of Domestic Well Plan coordination (Attachment B, Exhibit C).

10. Preparation of data reports and recordkeeping including portions of the annual ICs Report, landowner communications, and GIS database updating.

11. Participation in regularly scheduled meetings with ADLC (monthly or as mutually agreed upon) and other meetings with ADLC, Atlantic Richfield and/or regulatory agencies.

#### **2.4.2.2 Equipment**

Bidder shall provide certain vehicles, computer hardware and software, and other equipment/materials as identified in Attachment B, Exhibit E2 or otherwise agreed upon. Bidder shall provide new or nearly new equipment in good working condition.

The successful Bidder will also be required to develop and maintain Operation Procedures for all IC Program equipment operated by the contractor (vehicles, trailers, rental equipment, etc.) Copies of these Operation Procedures must be maintained in both the Contractor's field office and on the applicable equipment at all times. Maintenance and/or inspection records may be requested from time to time.

#### **2.4.2.3 Schedule**

Bidder shall provide a schedule showing the sequence of all the RFP elements and activities contained in the SOW (Attachment B, Exhibit A) to be completed in accordance with the Project Schedule (Attachment B, Exhibit A, Section 1.4). The schedule shall be of sufficient detail to adequately describe the following applicable criteria:

- Preparation of Work Plans, Health & Safety Plans, and other Project deliverable reports;
- Training and equipment set-up, including coordinating with the current ICs Contractor during a transition period if applicable;
- Performance of required Work, following the SOW major tasks and any subtasks;
- Periods of no work and other constraints not specifically identified but which must be accounted for by good scheduling practices and the seasonal nature of DPS construction activities;
- Required staff and equipment; and
- Any other information required to accurately portray the proposed schedule.

#### **2.4.2.4 Licenses and Permits**

Bidder shall provide an annotated list of all required licenses, permits, and certifications, if any, for the Services to be provided under the SOW (and obtained by Bidder). Please provide copies or other proof that required general business licenses and specialty contract licenses and certifications are current.

#### **2.4.2.5 Local Office**

Office and garage space will be provided by ADLC.

#### **2.4.3 Relevant Experience**

Bidder shall identify and briefly describe its capability to perform the SOW in this RFP by providing narrative descriptions of relevant experience on projects similar to this Project or on projects with similar scope items. Personnel identified for this Project and how they relate to this experience may be discussed. Please do not provide marketing materials with your proposal.

#### **2.4.4 Project Control**

Describe Project control services to be performed in completing the Work. ADLC desires to efficiently process invoices for payment. Bidder must therefore demonstrate in its proposal an accounting system capable of the following:

- Segregating and accounting for billable pay items and reimbursable costs as required; and
- Calculating and invoicing the appropriate rate where multiple rates or payment methods may apply.

#### **2.4.5 References**

Bidder shall provide three to five recent/current references, complete with name, company, and telephone numbers.

#### **2.4.6 Safety Proposal Requirements**

Bidder shall provide a safety proposal that addresses the information requested in the Health and Safety Program Requirements section of this RFP (Section 2.5, Part 5).

### **2.5 PART 5 - HEALTH AND SAFETY PROGRAM REQUIREMENTS**

#### **2.5.1 Introduction**

ADLC's assessment of Bidder's ability to complete the SOW in a manner that eliminates and/or minimizes health and safety risks to Bidder's employees, Bidder's company, ADLC's employees, general public, property (i.e., vehicles, structures, equipment) and completion of this Project are important priorities. All work shall be conducted compliant with all local, state & federal requirements and laws. The Contaminants of Concern (COC's) are described in the QAPP (Attachment B, Exhibit C, Appendix F).

The health and safety categories the Bidder must address to ensure a complete evaluation of its proposal are presented below. When supporting documentation is requested (i.e., examples, copies of programs, or other evidence), it must be included in an appendix to the Bidder's submission.

## **2.5.2 Health and Safety**

Describe or provide information on the Bidder's health and safety program detailing the program's effectiveness in addressing each of the areas listed below. Where appropriate provide specific examples of how the Bidder addresses these items. Bidders should also be aware of the IC Program Health and Safety Plan, and state their ability to operate with this plan.

### **2.5.2.1 Health and Safety Policy/Corporate Health and Safety Plan**

1. Submit a written statement of the Bidder's health and safety policy.
2. Submit an electronic copy of the Bidder's Corporate Health and Safety Plan (if applicable). Information may be included to show how policies are implemented and monitored, and management and employees are held accountable.

### **2.5.2.2 Employee Training**

Describe the program for employee training/retraining and the plan to address employee turnover. Specifically address the training program(s) used for:

- New employees;
- Employees who may be new to a project;
- Equipment operators (if applicable); and
- Subcontractors (if applicable).

All site workers shall be Hazardous Waste Operations and Emergency Response (HAZWOPER) trained (29CFR1910.120) prior to commencing work on the site, or as soon as practical afterwards.

Site specific training may also be required (e.g., Lead Awareness).

The successful Bidder shall provide competency documentation for all site workers (i.e., laborers, operators, etc.) assigned to the Project in a submittal for ADLC approval prior to the commencement of work. Competency documentation for all site workers added during the implementation of the Project will also be provided in a submittal to ADLC for review and approval prior to their arrival onsite.

### **2.5.2.3 Health and Safety Meetings**

Bidder shall describe its approach for routine project safety meetings.

### **2.5.2.4 Personal Protective Equipment (PPE)**

Define the level(s) of personal protection that the Bidder expects to use for the Project.

### 2.5.3 Health and Safety Performance Indicators

#### 2.5.3.1 Performance Indicators

Provide data on the Bidder Company's health and safety performance as indicated below:

PERFORMANCE INDICATOR	2019	2018	2017
Number Of Employees At Your Firm			
Personnel Hours Worked (Field)			
OSHA Recordable Case Rate			
Number Of Lost-Work Days			
OSHA Lost-Work-Day Case Rate (LWDCR)			
Number Of First Aid Cases			
Number Of Fatalities			
LWDCR/\$Million Of Revenue			
Workers Compensation Experience Modification Rate			
Near Misses/HSSE Opportunities			

#### 2.5.3.2 Other Safety Performance Information

Bidder shall provide information on other performance measures used by the Bidder's Company to implement effective health and safety programs. Please describe (i.e., performances to budget, schedule, bonus for meeting these expectations).

### 2.6 PART 6 - EXCEPTIONS AND CLARIFICATIONS

Bidder shall state all exceptions or clarifications, if any, taken in their proposal to the RFP. Bidder shall identify the article and paragraph to which such exceptions or clarifications refer; reasons therefore; and proposed resolution. Any items in the RFP to which no exception is expressly noted, shall be considered non-negotiable. If no exceptions or clarifications are taken, state "NONE" as appropriate. Bidder's exceptions and/or clarifications shall be presented consistent with the form shown in Attachment A of this RFP.

### 2.7 PART 7 - ALTERNATE PROPOSALS

Bidder shall state all alternate proposals the Bidder desires be considered. Alternative proposals must be submitted only as an alternate to the Bidder's main proposal, and not in place of the requirements of the RFP. Bidder's alternate proposals shall be presented consistent with the form shown in Attachment A of this RFP.



Bidder Proposal Requirements

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Proposal Response Letter Form

**INSTITUTIONAL CONTROLS PROGRAM CONTRACTOR PROJECT**

**PROPOSAL LETTER**

**BIDDER** \_\_\_\_\_

In response to the above titled Request for Proposal (RFP), the undersigned hereby proposes to Anaconda-Deer Lodge County (ADLC) to furnish required labor, supervision, equipment, and materials to perform required operations, duties and obligations to complete the Services stipulated in the RFP.

The undersigned agrees that this proposal constitutes a firm offer to ADLC which cannot be withdrawn for forty-five (45) calendar days from the proposal due date.

The undersigned certifies that Bidder has examined and is fully familiar with all of the provisions of the RFP, and is satisfied they are accurate; that Bidder has carefully checked all the words and figures and all statements made in this proposal; that Bidder has satisfied itself with respect to the actual site conditions; the nature and location of the Work; the general and local conditions to be encountered in the performance of the Work; and other matters which in any way affect the Work or the cost thereof. The undersigned hereby agrees on behalf of Bidder that ADLC will not be responsible for any errors or omissions in this proposal.

If awarded the Work, the undersigned agrees to execute a Contract with ADLC within thirty (30) days of receipt. The undersigned hereby certifies that he or she is authorized to bind Bidder to this proposal, and to a contractual agreement resulting therefrom.

Attached are the required RFP responses and all other information which Bidder desires considered as part of this proposal. Bidder acknowledges that information submitted with this proposal which it requires be incorporated into a contractual agreement has been so identified by the Bidder. Bidder further acknowledges that ADLC, at its option, may incorporate any of the information submitted by Bidder into a resulting contractual agreement.

The undersigned also acknowledges receipt, understanding and full consideration of the following addenda to the RFP. If no addenda have been received, enter "none". Addenda Nos.

\_\_\_\_\_.

BY:

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Type or Print Name)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)

---

Business Information Form

**INSTITUTIONAL CONTROLS PROGRAM CONTRACTOR PROJECT**

**BUSINESS INFORMATION**

**1. ADMINISTRATIVE INFORMATION**

Please submit the following information:

- Name of Bidder: \_\_\_\_\_
- Type of business entity: \_\_\_\_\_  
(Sole Proprietorship, Partnership, Corporation, Joint Venture, etc.)
- Parent corporation (if applicable): \_\_\_\_\_
- For corporation, state of incorporation: \_\_\_\_\_
- Federal Tax Identification Number: \_\_\_\_\_

- **Information For Contract Notices**

Street: \_\_\_\_\_

P.O. Box: \_\_\_\_\_

City, State, Zip : \_\_\_\_\_

Phone No.: \_\_\_\_\_

Fax No.: \_\_\_\_\_

Attention: \_\_\_\_\_

Name and Title

- **Contractor Representative**

Street: \_\_\_\_\_

P.O. Box: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone No.: \_\_\_\_\_

Fax No.: \_\_\_\_\_

Attention: \_\_\_\_\_

Name and Title

**2. INSURANCE CERTIFICATE**

Bidder shall submit an original or copy of a Certificate of Insurance evidencing the required coverages and endorsements required by the Contract Article entitled "Insurance."

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Exceptions and Clarifications Form

## **INSTITUTIONAL CONTROLS PROGRAM CONTRACTOR PROJECT**

### **EXCEPTIONS AND CLARIFICATIONS**

Bidder shall state below all exceptions or clarifications, if any, taken to the RFP. Bidder shall identify the article and paragraph to which such exceptions or clarifications refer, reasons therefore, and proposed resolution. Any items in the RFP to which no exception is expressly noted below, shall be considered non-negotiable. If no exceptions or clarifications are taken state "NONE" below as appropriate. Please use additional sheets if necessary.

#### **Exceptions and/or Clarifications**

(Any exception the Bidder takes must include any cost effect.)

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Bid Scoring Form



<b>Bid Assessment Criteria: Technical Proposal</b>	<b>Assessment Weight (%)</b>
<b>HSSE Requirements</b>	<b>10%</b>
Safety Proposal (RFP Section 2.4.6)	5%
Health and Safety Statistics (Recordable Injury Frequency, etc.)	5%
<b>Technical Requirements</b>	<b>60%</b>
<b>Company Experience</b> - Relevant experience implementing and monitoring Institutional Controls, Soil and Dust Sampling, and Community Protective Measures at Metals Impacted Sites (RFP Section 2.4.3 including providing 3 to 5 references)	<b>20%</b>
<b>Technical Approach</b> - Response contains all required elements of the RFP and demonstrates a clear understanding of the scope of the SOW (RFP Section 2.4.2 including providing Technical Execution Plan).	<b>15%</b>
<b>Organization/Personnel</b> - Organizational chart and personnel resumes are thorough and sufficiently describes contractor's ability to provide the key personnel and specified equipment needed to implement this SoW (RFP Section 2.4.1).	<b>15%</b>
<b>Coordination</b> - Approach to coordinating work with ADLC departments, AR, Regulatory Agencies and general public (landowners) is clearly explained within contractor's Execution Plan.	<b>5%</b>
<b>Schedule</b> - Ability to efficiently meet variable workloads (RFP Section 2.4.2.3)	<b>5%</b>
<b>Financial</b>	<b>30%</b>
<b>Project Costs</b> - Personnel and Equipment Rate Schedules (RFP Section 2.3 - Cost Proposal and Exhibit B Bid Form)	<b>20%</b>
Contract Acceptance	5%
Financial Health	5%
<b>Average / Weighted Score</b>	<b>100%</b>

Project Exhibits

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Exhibit A: Scope of Work

**Request for Proposals**  
**INSTITUTIONAL CONTROLS PROGRAM CONTRACTOR PROJECT**

**Exhibit A - Scope of Work**

**1.0 GENERAL**

This Request for Proposal (RFP) *Scope of Work* has been prepared to outline the scope and subsequent payment of certain tasks to be performed in support of the Institutional Controls (ICs) Program at the Anaconda Smelter Superfund Site. The overall ICs program is detailed in the Institutional Control Implementation and Assurance Plan (“ICIAP”) and the Amended Development Permit System (“Amended DPS”), a local ordinance adopted by Anaconda Deer Lodge County (ADLC) for the purpose of protecting the health, safety and general welfare of the people. The selected ICs Contractor will be retained by ADLC to implement the following elements of the ICs Program:

- Sampling and materials handling coordination activities required under the DPS.
- Interior Dust Program.
- Soil Swap Program.
- Community Outreach, Community Awareness and Education, and Public Inquiries components (response to public questions) of the Community Protective Measures Program portion of the ICIAP.
- Restrictive Covenant Monitoring.
- Domestic Well Plan Coordination
- Reporting.
- Meetings.

**1.1 SITE HISTORY/PROJECT DESCRIPTION**

The Site history and project description is provided in the ICIAP.

**1.2 GENERAL REQUIREMENTS**

The Contractor will provide three qualified individuals to staff the IC Program office, and these individuals will generally be available in the office fulltime. A fourth seasonal position is also anticipated.

The four IC Program positions and their average annual hours are:

IC Program Administrator	1,700 hours
IC Program Technician	1,800 hours
CPMP Administrator	2,080 hours
CPMP Technician	930 hours

The IC Program staff will on average review and process 247 administrative development permits, 2 major development permits, 72 general utility and street opening permits, and 292 CPMP inquiries. The IC Program constructs and delivers an average of 90 garden box structures annually, along with clean soil.

ADLC will select one qualified Contractor to perform the work. The IC Program Contractor work consists of implementing and monitoring the following: 1) the excavation material handling and sampling provisions of the Amended DPS described in Section 2.1 of this SOW; 2) the Interior Dust Program described in Section 3.1 of this SOW; 3) the Soil Swap Program described in Section 4.1 of this SOW; 4) the Community Protective Measures Program described in Section 5.1 of this SOW; 5) monitoring of restrictive covenant requirements within High Arsenic Areas (HAAs) and Waste Management Areas (WMAs) described in Section 6.1 of this SOW; 6) Domestic Well Plan Coordination described in Section 7.1 of this SOW; 7) preparation of portions of the Annual ICs Report summarizing the activities undertaken by the IC Contractor during the prior year to implement and monitor the ICs for the Site as described in Section 8.1 of this SOW; 8) Meeting Attendance at monthly progress meetings and other meetings as described in Section 9.1 of this SOW, and 9) Payment Terms are described in Section 10.1 of this SOW . Enforcement of ICs, if required, will be the responsibility of ADLC and/or the Atlantic Richfield Company (AR), and is not part of the IC Contractor's scope of work.

ADLC will provide certain materials and equipment as listed in Attachment B, Exhibit E1, to complete the Work. Contractor shall provide supplementary equipment and materials (generally computer hardware and software, and associated expenses) as listed in Attachment B, Exhibit E2; this will allow the contractor to perform outside work not part of the IC Program when time and circumstances allow.

### **1.3 GENERAL SITE REQUIREMENTS**

The following general site requirements should be anticipated and assumed in Contractor Bids:

1. ADLC will provide office space for at least 3 staff along with garage space.
2. ICs Contractor local staff members must generally be available Monday-Friday 8AM to 5PM to be available to meet the daily demands of the ICs program. The program sometimes requires on-call work commitments in the evenings and on weekends.

3. The ICs Contractor will maintain and update a GIS database (i.e., ADLC's Institutional Controls Management System [ICMS]) in a manner consistent with the requirements of the ICIAP and ADLC's ICMS Plan. The ICs Contractor will provide GIS services for the ICs Program and for the Attic Dust Program. ADLC's ICMS utilizes ArcGIS desktop and ArcGIS online for creating, documenting, saving, editing, analyzing, sharing, and displaying spatial data (data that is linked to a location). AR will maintain and update a separate GIS database (i.e., AR's ICMS) in a manner consistent with the requirements of the ICIAP and AR's ICMS Plan. The ADLC's ICMS will be used in conjunction with AR's ICMS to support and facilitate performance and implementation of ADLC's ICs obligations required pursuant to the ICIAP.
4. Subject to the terms and conditions of the Development Repository O&M Plan, AR shall, without charge, accept Mine Waste encountered by a permittee under the DPS Ordinance that is delivered for disposal at the Development Repository by or at the direction of the ICs Contractor.
5. AR shall make available Type A Cover Material and Type B Fill Material at a secure location designated by ADLC at the Anaconda-Deer Lodge County Landfill. The ICs Contractor will be authorized to utilize the provided material for replacement of, in an equivalent amount, contaminated material removed by permittees from their respective properties and disposed of at the Development Repository in accordance with the DPS Ordinance. Type A material shall only be made available for use within the upper twelve (12) inches below the final surface grade for non-garden excavations and twenty-four (24) inches for residential gardens. Loading of the material into the IC program's trailers will be performed by ADLC or may be an additional negotiated item to be performed by the ICs Contractor.

#### **1.4 PROJECT SCHEDULE**

Awarding of the Anaconda ICs Contractor work and completion of contracting is anticipated to be completed by TBA. Mobilization of personnel and equipment, and transition coordination with the current ICs Contractor will occur during the final two to three months of 2020, or sooner if circumstances allow. The selected ICs Contractor will assume full responsibility for implementing the SOW starting January, 2021, or sooner if circumstances allow, and continuing through December, 2025, with the option to extend the contract on mutual agreement. The ICs Contractor should anticipate seasonal variation in field work demands (i.e., winter slowdown in DPS oversight and sampling work) in hours devoted to the IC Program and work sequencing.

### **2.0 EXCAVATION MATERIAL HANDLING AND SAMPLING PROVISIONS UNDER AMENDED DPS**

#### **2.1 SCOPE**

The Amended DPS includes an area within the Site that is referred to as the Superfund Overlay. The Superfund Overlay is depicted on the map attached as Appendix F to the Amended DPS (Map 4). Pursuant to Articles II and XXX of the Amended DPS, a development permit will be required for any excavation within the Superfund Overlay exceeding one cubic yard or any excavation within a WMA. The ICs Contractor will support ADLC's management of the DPS's excavation provisions by:

1. Monitoring compliance with the applicable requirements of the Amended DPS. Monitoring compliance with the Amended DPS will occur as part of the ICs Contractor's routine functions and will specifically include regular monitoring of "811 call before you dig" calls along with applications for development permits, GUS permits, building permits and demolition permits to identify planned excavation work meeting the above description. Pursuant to M.C.A. § 69-4-503, any person planning to excavate, drill or perform other subsurface activities is required to notify the designated one call notification center. If non-compliant activities are observed or identified by the ICs Contractor (i.e., excavations within the Superfund Overlay or well drilling within the Superfund Domestic Well Overlay proceeding without a required development permit), the ICs Contractor will notify ADLC's Environmental Director and AR and ADLC/AR will take appropriate steps to compel compliance through informal communications with the developer and, if necessary, through enforcement actions.
2. Reviewing information provided by the landowner or developer (e.g., site grading plan, surface water runoff/erosion plan, revegetation plan) and, where applicable, preparing an Institutional Controls Work Plan (ICWP) for each proposed development within the Superfund Overlay for which a development permit is required. The ICWP identifies the material handling requirements needed to preserve existing remedial structures (i.e., protective covers and storm water controls) and minimize exposure to residual contamination within the Superfund Overlay. The ICWPs will, consistent with the applicable requirements of Amended DPS Section 24-336(4) and the development guidance set forth in Appendices D and E to the Amended DPS, contain detailed measures for the proper removal, treatment or covering of any contaminated material and the protection and/or replacement of existing remedial structures within a proposed development area.
3. Conducting site inspections and soil sampling as needed to monitor excavation activities and determine material handling requirements. All sampling of excavated materials will be conducted by the ICs Contractor in accordance with the EPA-approved Materials Handling Quality Assurance Project Plan, attached as Appendix F of the ICIAP. In addition, per the Amended DPS, the IC Contractor shall inspect imported fill periodically for meeting arsenic and lead performance criteria unless from a certified source (Note: AR plans to provide a stockpile of certified fill that can be used to replace contaminated soil removed from a property). The purpose of the sampling required under the QAPP is to ensure that development activities within the Superfund Overlay are conducted in a manner that protects the existing remedy and monitors soils movement; thus reducing exposure to impacted soils. The sampling also serves to provide guidance for soils routing to property owners and contractors engaged in development activities. Note that compiling and documenting the results of soil sampling and other site inspections is covered under the reporting task detailed in Section 8.1.
4. Documenting that any excavated soils with metal concentrations above the applicable action level are routed to the Anaconda Smelter Disposal Repository (ASDR), or if used as backfill on-site are covered by an EPA-approved cover (i.e. topsoil or gravel of required depth, or asphalt). The ICs Contractor will also ensure that proper documentation, safety requirements, and vehicular requirements are met prior to hauling impacted soil to the ASDR.

5. Preparing documentation of the developed property to detail the sample results as well as other pertinent details. This documentation will be incorporated into the IC Program Geographic Information System (“GIS”) and provided to AR in the Annual Report.
6. Upon verification that the applicable requirements have been achieved, a Certificate of Compliance will be issued to the developer.

Soil sample collection techniques are dependent on the type of sampling required. The Materials Handling Program performs two separate types of sampling: Development Closeout, and In-situ Sampling. Development Closeout Sampling is completed to ensure that the development was completed in compliance with program requirements and that no soils exceeding action levels are exposed at the surface. Upon completion of all on-site development activities and prior to any landscape improvements (e.g., sprinkler systems, seeding, sod installation, etc.), the ICs Contractor will inspect the development area and collect samples in accordance with the QAPP to confirm compliance with the ICWP. In-situ sampling is completed for soils handling and routing. Sampling will generally occur on development projects located within the Superfund Overlay boundary, unless mine waste or contaminated soil is suspected or discovered outside the Overlay.

If inspection or sampling by the ICs Contractor indicates that the permittee has failed to comply with any ICWP requirement, the ICs Contractor will notify the ADLC Environmental Director who will take appropriate actions, including formal enforcement actions pursuant to Article II, Division 4 of the Amended DPS Regulations if necessary, to ensure that the permittee complies with all ICWP requirements applicable to the development. If inspection and sampling by the ICs Contractor confirm that the permittee has complied with all ICWP requirements, a Certificate of Compliance will be issued to the permittee.

Amended DPS Section 24-336(3) also provides that the ICs Contractor and ADLC’s Environmental Director will consult with EPA and AR in connection with any proposed change in land use (i.e., from open space or commercial/industrial to residential), any proposed residential subdivision, and any proposed commercial/industrial developments within the Superfund Overlay, prior to the development of an ICWP for that development to determine whether the performance of Remedial Action (RA) is necessary within the proposed development area. Any RA within the proposed development area that is required pursuant to the RODs will be performed by AR in accordance with a schedule approved by EPA, which may call for the performance of the RA either prior to, in conjunction with, or following the applicant’s performance of the work identified in the development permit.

### **3.0 INTERIOR DUST PROGRAM**

#### **3.1 SCOPE**

Through the Interior Dust Program, the ICs Contractor will provide persons or entities engaged in eligible home renovation, remodeling or demolition activities with certain services. In order to be eligible for the services, the home must be located within the Superfund Overlay shown on Map 4 of the ICIAP and the home must have been constructed before 1980. A home located within the



Superfund Overlay that was constructed after 1980 is also eligible for the services if sampling of yard soils has been completed and RA is required but not yet complete. The dust mitigation services include providing:

1. A Home Renovation Kit, which includes a plastic drop cloth and dust mask with instructions on proper use of those tools to confine dust when renovating and proper cleanup and disposal of materials when the work is done.
2. Use of a HEPA vacuum for dust removal.

#### **4.0 SOIL SWAP PROGRAM**

##### **4.1 SCOPE**

The Soil Swap Program detailed in the Soil Swap Plan (Appendix G of the ICIAP) provides residential property owners within the Superfund Overlay a mechanism for obtaining replacement soil in eligible excavation areas less than one (1) cubic yard, vegetable gardens and designated play areas and excavation areas. For purposes of this program, vegetable gardens are defined as areas for growing food plants for human consumption and designated play areas are defined as locations designed specifically for children to play or dig. Excavation areas less than one (1) cubic yard, vegetable gardens, and designated play areas are collectively referred to herein as Development Areas (DA).

Through the Soil Swap Program, the ICs Contractor will perform the following:

1. Determine whether a property owner who has initiated a request to participate in a soil swap (by submitting a Soil Swap application and access agreement) meets the eligibility requirements identified in Section 2.0 of the Soil Swap Plan.
2. If the property is confirmed to be eligible, the IC Contractor will conduct a site visit to verify the size, location, and soil quantities of the soil swap.
3. Providing a trailer to the property owner for hauling excavated soil to the Anaconda Smelter Development Repository, and providing a maximum of seven (7) cubic yards which meet the CSOU specifications for cover soil to the property owner. (Note: the property owner is responsible for removing the existing soil if necessary, loading the soil into the provided trailer, and placing the replacement soil into the excavation.)
4. Once the soil swap is complete, creating documentation and/or an as-built drawing if applicable detailing the final location and dimensions of the DA. This information will be entered into the GIS Database.

#### **5.0 COMMUNITY PROTECTIVE MEASURES PROGRAM**

##### **5.1 SCOPE**

CPMP work tasks are detailed in the Community Protective Measures Program Plan attached as Appendix H of the ICIAP. The components include the following:

- Community Outreach

- Community Awareness and Education
- Public Inquiries
- Geographic Information System (GIS)

The Community Outreach, Community Awareness and Education and Public Inquiries components will be implemented by the ICs Contractor. This includes the educational components of the Blood Lead Monitoring Program to be implemented by AR. The GIS component of the CPMP Plan will be updated and maintained by AR as described in the Institutional Controls Management System Plan attached as Appendix I of the ICIAP. However, the ICs Contractor is responsible for providing AR with sample results, as-built drawings (if applicable), and other data in a form compatible with incorporation into the GIS.

## **6.0 RESTRICTIVE COVENANTS**

### **6.1 SCOPE**

The ICs Contractor will monitor compliance with the restrictive covenants described in Section 6.9 of the ICIAP as part of AR's routine inspection and maintenance activities associated with the WMAs and HAAs. Monitoring will also include regular monitoring of "811 call before you dig" calls within the WMAs and HAAs, and permit applications submitted to ADLC within the WMAs and HAAs (e.g., development permits, GUS permits, building permits and demolition permits). The ICs Contractor will also monitor applications for permits for the appropriation of groundwater filed with DNRC pursuant to Mont. Code Ann §85-2-302. Well log reports filed with the Montana Bureau of Mines and Geology pursuant to Mont. Code Ann §85-2-516 can provide additional information. If non-compliant activities are observed or identified (i.e., activities or proposed uses that are inconsistent with the applicable restrictive covenants) within the WMAs or HAAs, the ICs Contractor will notify AR and AR will take appropriate steps to compel compliance through informal communications with the developer and, when necessary, through enforcement actions.

## **7.0 DOMESTIC WELL PLAN COORDINATION**

### **7.1 SCOPE**

AR implements a Domestic Well Plan that provides water sampling and treatment (if necessitated by sample results) for new and existing domestic wells. The IC Program Contractor will monitor ADLC development and well permits, and 811 Notifications to identify proposed new wells. Information for new wells will be provided to AR's Domestic Well Plan Contractor. From time to time, property owners with wells may contact the IC Program to determine if their wells have been sampled and if sample results are available. This information will be provided to the property owner, and if the well has not been sampled or if the property owner requests a new sample, the IC Program Contractor will refer the request to AR. Coordination between the IC Program, AR, and ADLC's Environmental Health Department is necessary to ensure all new and existing domestic wells are sampled within the Superfund Overlay.

## **8.0 REPORTING**

### **8.1 SCOPE**

Annual reports to EPA and the State summarizing the activities undertaken during the prior year to implement, monitor and enforce the ICs for the Site are required under the ICIAP. AR will be primarily responsible for preparing and submitting the Annual Reports. The ICs Contractor shall support development of these reports by providing AR with a summary the activities they performed during the prior year to implement and monitor the ICs for the Site detailed in Sections 2 through 7, including the following:

1. The activities undertaken with respect to implementation and monitoring the Amended DPS's excavation material handling and sampling provisions during the reporting period. The summary will describe field activities and soils screening and routing performed, and will include field documentation, documentation of field QC procedures, and results of all field and laboratory audits. The report will also contain a discussion of the data quality assessment. The data quality discussions will contain, on a routine basis, the results of any associated field and laboratory audits, information generated on achieving specific Data Quality Objectives and a summary of any corrective actions that were implemented and their immediate results on the project. A detailed listing of any deviations from the approved QAPP will also be provided, along with an explanation for each deviation and a description of the effect on data quality and usability, if any.
2. The activities undertaken with respect to implementation of the Community Protective Measures Program, the Interior Dust Program, the Soil Swap Program, and Domestic Well Plan Coordination during the reporting period.
3. A description of any recommended modifications to the IC Program that should be implemented in the future based on information obtained during the reporting period.
4. A description of any non-compliance events and other issues that arose during the reporting period with respect to the Amended DPS's excavation material handling and sampling provisions, and/or the restrictive covenants, including a summary of relevant facts related to the event of non-compliance, and the actions undertaken or being undertaken to secure compliance or enforcement.
5. A description of any failure or refusal during the reporting period by any eligible person or entity to accept the services offered through the Amended DPS's excavation material handling and sampling provisions, the Interior Dust Program and/or the Soil Swap Program.

A description of the activities undertaken by the IC Contractor during the reporting period to update the GIS.

## **9.0 MEETINGS**

### **9.1 SCOPE**

Contractor shall participate in a Monthly Progress Meeting or at a mutually agreed upon meeting interval. The date, location and attendance requirements shall be at ADLC's discretion. The meeting

shall be a working meeting to identify decisions required, milestones accomplished, opportunities, problems and corrective actions, past and upcoming health and safety issues, status of permits, and any other outstanding issues.

In addition to the Monthly Progress Meeting, other meetings may be called by ADLC or by the Contractor on an as-needed basis.

## **10.0 PAYMENT**

### **10.1 COMPENSATION**

The IC Program Contractor will be paid based on time and materials utilized in performing the Work in accordance with the labor and equipment compensation schedule provided in Attachment B, Exhibit B. The Contractor will submit monthly invoices to the ADLC Environmental Director and Clerk and Recorder. Invoices should generally be submitted by the 10<sup>th</sup> of the following month, in order to assist with prompt payment. Hourly rates will be detailed in the contract, as well as allowed materials expenses

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Exhibit B: Compensation Schedule

**INSTITUTIONAL CONTROLS PROGRAM CONTRACTOR PROJECT**

**COMPENSATION SCHEDULE**

**Contractor:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**By (Print Name):** \_\_\_\_\_ **Title:** \_\_\_\_\_  
**Signature:** \_\_\_\_\_

<b>Position or Equipment/Material</b>	<b>Quantity</b>	<b>Unit Cost</b>	<b>Annual Cost Estimate</b>	<b>5 year Extended Cost Estimate</b>
IC Program Administrator	1,700 hrs/yr			
IIC Program Technician	1,800 hrs/yr			-----
CPMP Administrator	2,080 hrs/yr			-----
CPMP Technician	930 hrs/yr			
IC Program Vehicles	2			
IC Program Computers	4			
IC Program Ipads	2			
IC Program Cell Phones	4			
GIS software licenses	2			
<b>Total</b>				

Notes:

- Work will be reimbursed on a time-and-materials basis at above/attached labor and equipment rates. Include rates for above identified positions/equipment along with other staffing/equipment that may be provided on an as needed/requested basis in attached rate schedule.
- Contractor shall estimate the extended amounts. Extended amounts should be based on a 5 year contract term without inflation adjustment. Inflation adjustment in later years may be negotiated with selected contractor.
- Refer to Exhibit E for ADLC versus Contractor provided items for pricing.

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Exhibit C: Institutional Controls Implementation and Assurance Plan

Provided under separate cover

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Exhibit D: Amended Development Permit System

Provided under separate cover



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Exhibit E1: Items Provided by ADLC

1. Two Niton XL2 GOLDD Handheld X-Ray Fluorescence (XRF) Instruments for field soil metals analysis.
2. Trimble GeoXH Global Positioning System Instrument
3. Two trailers for soil swap program
4. One vehicle (Suburban )
5. Home renovation kits
6. Garden box materials
7. Fees for use of the 811 notification system
8. Contract laboratory costs for analysis of confirmation samples
9. Certain office equipment
10. HEPA vacuums for interior dust program
11. Educational materials for the CPMP
12. Office and garage space

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Exhibit E2: Items Provided by Contractor

1. Two vehicles (at least one capable of towing soil trailers)
2. 4 Computers
3. 4 Cell Phones
4. 2 Ipads
5. 2 GIS licenses